

**TOWNSHIP OF FRANKLIN
R-43-24**

**RESOLUTION RE-APPOINTING KAREN A. PETSCH,
TO THE POSITION OF TEMPORARY DEPUTY MUNICIPAL COURT
ADMINISTRATOR IN THE TOWNSHIP FRANKLIN JOINT MUNICIPAL
COURT, DUE TO A TEMPORARY MEDICAL LEAVE**

WHEREAS, the Township of Franklin requires a temporary deputy municipal court administrator in the Township of Franklin Joint Municipal Court due to a sudden family medical leave situation; and

WHEREAS, the Township of Franklin, County of Gloucester, State of New Jersey finds that upon the recommendation of Municipal Court Judge J. Armano, that former employee Karen A. Petsch is the most qualified candidate to serve in this temporary position. Petsch has all the required certifications and her past work experience in the Franklin Township Joint Municipal Court; and

WHEREAS, Petsch will be compensated for the performance of her services under this resolution in accordance with the procedures that are set forth in the current and most recently updated Township Employee Manual (the “Employee Manual”). Petsch shall be compensated at an hourly rate of \$27.43 per hour Petsch will be temporarily assigned to a salaried position and the needs of the position may, from time to time exceed (35) hours per week, Monday through Friday 8am to 4pm. It is not, however the expectation that the employee work greater than (35) hours per week but rather that the employee will adjust hours from week to week so as to approximate an average (35) hour work week. Both Franklin Township and the employee understand that the employee is needed for court sessions and she will be compensated at her hourly rate of pay for court hours which occur outside the above listed hours of Monday through Friday 8am to 4pm. If the employee is designated as being “on call” she shall be compensated at one (1) hour of straight pay per call / incident. Any significant change of work schedule by more than 1 hour will need written approval of the Township Administrator, and;

WHEREAS, this appointment shall be for a time period no longer than twelve (12) weeks or when the current employee who is on medical leave returns to full employment. Petsch shall accrue sick time as mandated by NJ State Law, but shall be ineligible for health benefits or health benefit buyout as per the employee handbook And;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, hereby appoints Karen A Petsch, to the position of temporary Deputy Court Administrator in Township of Franklin, joint municipal court, effective February 14, 2024, with an end date of approximately twelve (12) weeks from April 22, 2024.

Adopted: February 13, 2024

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
T. Doyle						
M. Fiorella						
J. Keen						
H. Flaim						
J. Bruno						

Attest:

Township of Franklin

Barbara Freijomil, Clerk

John Bruno, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on Tuesday, February 13, 2024.

Barbara Freijomil, Clerk