

**TOWNSHIP OF FRANKLIN
COUNTY OF GLOUCESTER
R-113-13**

**RESOLUTION AUTHORIZING THE ADOPTION
OF A CORRECTIVE ACTION PLAN**

WHEREAS, the 2012 Annual Audit of the Township of Franklin, conducted by Ball, Buckley, Seher, LLC, contained recommendations requiring actions; and

WHEREAS, the recommendations have been reviewed by the Township's Chief Financial Officer; and

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor;

NOW THEREFORE BE IT RESOLVED by the Mayor and Committee of the Township of Franklin, County of Gloucester, State of NJ, that the Corrective Action Plan for the 2012 Annual Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

Attest:

Township of Franklin

Barbara Freijomil, Clerk

Joseph Petsch, Dep. Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on Tuesday, July 23, 2013.

Barbara Freijomil, Clerk

REPORT OF AUDIT 2012
CORRECTIVE ACTION PLAN
Township of Franklin (Gloucester County)

Finding # 2012-1 – N.J.A.C.5.23-4.17 requires that on or before February 10th of each year, the construction official in consultation with the chief financial officer shall file an annual report of the activity of the construction office for the previous year.

Condition: An annual report for the year 2012 was not prepared by the construction official in consultation with the chief financial officer.

Recommendation: That the annual activity report of the construction department be filed in accordance with the New Jersey Administrative Code Section 5:234.17.

Action Taken: Chief Financial Officer will file report in a timely manner and will work with the Construction Official in collecting data for the annual report.

Implementation Date: July 31, 2013

Finding # 2012-2 –Corrective action plans are required to be prepared by the Chief Financial Officer within 45 days from receipt of the annual audit report.

Condition: There were recommendations in the audit report that required a corrective action plan be prepared and was not filed by the Chief Financial Officer.

Recommendation: A corrective action plan be prepared.

Action Taken: That the Chief Financial Officer prepare a corrective action report in accordance with State regulations.

Implementation: July 31, 2013.