

**TOWNSHIP OF FRANKLIN**  
**1571 DELSEA DRIVE, FRANKLINVILLE, NJ 08322**  
**856-694-1234**  
**LANDLORD TENANT REGISTRATION**

Block \_\_\_\_\_ Lot \_\_\_\_\_

Date \_\_\_\_\_

1. Property Address: \_\_\_\_\_  
\_\_\_\_\_

2. The names and addresses of all record owners of the building or the rental business (including all general partners in the case of a partnership) are as follows:

\_\_\_\_\_  
\_\_\_\_\_

3. If the record owner is a corporation, the names and addresses of the registered agent and of the corporate officers are as follows:

\_\_\_\_\_  
\_\_\_\_\_

If Record owner is not a corporation initial here: \_\_\_\_\_

4. If the address of any record owner is not located in the county in which the dwelling is located, the name and address of a person who resides in the county and is authorized to accept notices from a tenant, to issue receipts for those notices and to accept service of process on behalf of the out-of-county record owners(s) is as follows:

\_\_\_\_\_  
\_\_\_\_\_

If addresses of all record owners are in the county initial here: \_\_\_\_\_

5. The name and address of the managing agent is as follows:

\_\_\_\_\_  
\_\_\_\_\_

If there is no managing agent initial here: \_\_\_\_\_

6. The name, address (including dwelling unit, apartment or room number) of the superintendent, janitor, custodian or other person employed to provide regular maintenance service is as follows:

\_\_\_\_\_  
\_\_\_\_\_

If there is no superintendent, janitor or custodian initial here: \_\_\_\_\_

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7. The name, address, and telephone number of an individual representative of the record owner or managing agent who may be reached or contacted at any time in the event of an emergency affecting the dwelling or any dwelling unit, including such emergencies as the failure of any essential service or system, and who has authority to make emergency decisions concerning the building, including the making of repairs and expenditures, is as follows:

\_\_\_\_\_

\_\_\_\_\_

8. Name and addresses of all holders of recorded mortgages on the property are as follows:

\_\_\_\_\_

\_\_\_\_\_

If there are no recorded mortgage on the property initial here: \_\_\_\_\_

9. If fuel oil is used to heat the building and the landlord furnishes the heat, the name and address of the fuel oil dealer servicing the building and the grade of fuel oil used are as follows:

\_\_\_\_\_

\_\_\_\_\_

If the building is not heated by fuel oil initial here: \_\_\_\_\_

If the building is heated by fuel oil, but the landlord does not furnish heat initial here: \_\_\_\_\_

Tenants Names: \_\_\_\_\_

Owner's Signature \_\_\_\_\_

Give completed form to Municipal Clerk and Tenants