

Firearms Information



Initial Firearms Id card process:

- The firearms application process is now electronic. Please follow the below instructions for the Firearms Reporting System. Please read completely before applying on line.
- First time applicants can contact the FARS clerk (Candace Delaney) at 856-694-1415 x 123 or cdelaney@franklintownship.com for additional information and assistance regarding the process.

FARS Application Procedures for Applicants:

Step 1: visit this website. You **MUST** enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

Step 2: When you log on, you must enter the Franklin Twp Police Department's ORI #: **NJ0080500 (use this ORI # for Newfield, Buena Boro and Franklin Twp)**

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer. You will need email addresses of 2 reputable references. When you are finished completing the application you will see a link to that will bring you to Identigo to schedule your fingerprint appointment.

Step 4: Get fingerprinted at any IDENTIGO

Step 5: You will need to submit payment at the Police department for your permits

and, if applicable, the Firearms ID card. Bring a copy of your driver's license to submit with the payment. Permits to Purchase handguns are \$25 for each permit and \$50 for the ID card (ID card is only for the initial). All duplicate and change of address ID cards are available to you at no cost.

- Prior to bringing a copy of your driver's license and payment you will have received an email reflecting your total amount owed.
- When deciding how many permits you would like to get, remember **ONE** Permit is required for each handgun you wish to purchase (each permit is \$25).
- You can purchase one handgun in a 30 day period.
- Permits are good for up to 180 days (with renewal after 90 days).
- If you decide you want another handgun permit and you didn't get more than one initially, you will have to apply again. You will be receiving automated email updates throughout this new process.
- Once your application is complete, a station representative will contact you to retrieve your FID card and/or pistol purchase permit documents.
- Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.
- The on-line application is applicant driven. Please ensure that you have entered the best phone numbers (which tend to be cell numbers) for yourself and references as well as the best email addresses for yourself and your references.

Permit to Carry a Firearm:

Records Clerk Gina Reyes can assist residents with the application, processing, and registration of permits to carry a firearm. Gina may be reached at 856-694-1415 x 4 or via email at greyes@Franklintowship.com.