

**TOWNSHIP OF FRANKLIN
COUNTY OF GLOUCESTER**

R-117-15

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
TOWNSHIP OF FRANKLIN AND THE TOWNSHIP OF MONROE,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR TAX
COLLECTOR CLERICAL STAFF**

WHEREAS, The Township of Franklin is in need of Tax Collector Clerical Staff, and

WHEREAS, the Township of Monroe and the Township of Franklin wish to enter into a Shared Services Agreement with the Township of Franklin to share services and reduce costs by working together to provide Tax Collector staff services for the Township of Franklin: and

WHEREAS, the Township of Franklin has negotiated in good faith, an Agreement with the Township of Monroe, a municipal corporation, to provide the shared services of Tax Collector staff personnel; and

WHEREAS, the Township of Franklin shall pay the Township of Monroe for the provision of a Tax Collector clerical staff as defined in the Shared Services Agreement, a true copy of which is on file at the Office of Township Clerk and can be reviewed by the public during normal business hours.

NOW THEREFORD, BE IT RESOLVED, by the Township Committee of the Township of Franklin that the Mayor is hereby authorized to execute the attached agreement with the township of Monroe; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded by the Township Clerk to the Mayor, Administrator and Solicitor of the Township of Monroe.

ADOPTED, at a Regular Meeting of the Township Committee of the Township of Franklin on Tuesday, June 9, 2015.

Attest:

Township of Franklin

Barbara Freijomil, Clerk

Edward Leopardi, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on Tuesday, June 9, 2015.

Barbara Freijomil, Clerk

**ADDENDUM TO SHARED SERVICES AND CONSOLIDATION ACT
AGREEMENT BETWEEN THE TOWNSHIP OF MONROE AND THE TOWNSHIP
OF FRANKLIN FOR AUTHORITY TO UTIIZE A TAX COLLECTOR/SUPPORT
STAFF FOR THE BENEFIT OF THE TOWNSHIP OF FRANKLIN**

WITNESSETH:

WHEREAS, the Township of Franklin, County of Gloucester, State of New Jersey, with a business office located at 1571 Delsea Drive, Franklinville, New Jersey 08322 and the Township of Monroe, County of Gloucester, State of New Jersey with a business office located at 125 Virginia Avenue, Williamstown, New Jersey 08094 previously entered into a Shared Services Agreement for the Township of Monroe to provide a Tax Collector and training staff services to the Township of Franklin pursuant to Resolution R:170-2014 adopted on October 13, 2014 by the Township Council of the Township of Monroe and Resolution R:177-2014 adopted on October 14, 2014 by the Franklin Township Committee; and

WHEREAS, the original Shared Services Agreement and Consolidation Act Agreement adopted by the respective municipalities commenced on October 1, 2014 and shall terminate on September 30, 2015 unless otherwise extended by mutual agreement of the parties; and

WHEREAS, the original Agreement encompassed specific terms and conditions for employment, compensation and the costs of the shared services; and

WHEREAS, the Township of Franklin, County of Gloucester, State of New Jersey, and the Township of Monroe, County of Gloucester, State of New Jersey added an addendum to the Shared Services Agreement pursuant to Resolution R:74-2015 adopted on April 8, 2015 by the Township Council of the Township of Monroe and Resolution R:80-2015 adopted on April 14, 2015 by the Franklin Township Committee; and

WHEREAS, the addendum to the Shared Services Agreement encompassed specific terms and conditions for employment, compensation and the costs of the shared services; and

WHEREAS, it has been determined that it is necessary to further amend the Amended Agreement by the adoption of this Addendum for the remainder of the contract term and more specifically Paragraph 2 and Paragraph 3 and shall be amended to include the following:

Paragraph 2. The Tax Collector's office of the Township of Franklin requires a full-time (40 hours per week) employee for a clerical position commencing April 13, 2015 through May 12, 2015, reduced to a part-time (20 hours per week) employee for a clerical position commencing May 13, 2015 through May 28, 2015 and increased to a part-time clerical position (28 hours per week) commencing May 29, 2015. Said employee shall remain employed by the Township of Monroe and all compensation including salary, health benefits and pension contributions shall be paid by the Township of Monroe.

Paragraph 3. The Township of Franklin shall reimburse the Township of Monroe the sum of Thirty One Thousand Three Hundred Dollars (\$31,300.00) annually for the position set forth above. Said payments shall be prorated for this contract year. Therefore, two (2) prorated payments shall be due to the Township of Monroe on May 1, 2015 in the amount of \$9,730.00 and August 1, 2015 in the amount of \$6,216.00 for the Part-time clerical position. The August 1, 2015 payment is adjusted in accordance with the adjusted work schedules for the period between April 13, 2015 and September 30, 2015 as calculated in the attached document. No payments shall be made by the Township of Franklin to the employee directly.

NOW, THEREFORE, BE IT AGREED, this 9th day of June, 2015 by and between the Township of Franklin and the Township of Monroe, as follows:

1. The parties hereby agree to enter into this Addendum to the Shared Services Agreement in accordance with the provisions of N.J.S.A. 40A:65-1 et seq. as described herein below.
2. The parties hereby agree that the Township of Monroe will provide to the Township of Franklin a part-time employee for a clerical position within

the Franklin Township Tax Office and that said employee will continue to be an employee of the Township of Monroe. It is further agreed that the employee will receive all salary and compensations from their employer, Township of Monroe.

Barbara Freijomil, Clerk

Edward Leopardi, Mayor

Mayor

Date: _____