

**TOWNSHIP OF FRANKLIN
COUNTY OF GLOUCESTER**

R-80-15

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
TOWNSHIP OF FRANKLIN AND THE TOWNSHIP OF MONROE,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR TAX
COLLECTOR CLERICAL STAFF**

WHEREAS, The Township of Franklin is in need of Tax Collector Clerical Staff, and

WHEREAS, the Township of Monroe and the Township of Franklin wish to enter into a Shared Services Agreement with the Township of Franklin to share services and reduce costs by working together to provide Tax Collector staff services for the Township of Franklin: and

WHEREAS, the Township of Franklin has negotiated in good faith, an Agreement with the Township of Monroe, a municipal corporation, to provide the shared services of Tax Collector staff personnel; and

WHEREAS, the Township of Franklin shall pay the Township of Monroe for the provision of a Tax Collector clerical staff as defined in the Shared Services Agreement, a true copy of which is on file at the Office of Township Clerk and can be reviewed by the public during normal business hours.

NOW THEREFORD, BE IT RESOLVED, by the Township Committee of the Township of Franklin that the Mayor is hereby authorized to execute the attached agreement with the township of Monroe; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded by the Township Clerk to the Mayor, Administrator and Solicitor of the Township of Monroe.

ADOPTED, at a Regular Meeting of the Township Committee of the Township of Franklin on Tuesday, April 14, 2015.

Attest:

Township of Franklin

Barbara Freijomil, Clerk

Edward Leopardi, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on Tuesday, April 14, 2015.

Barbara Freijomil, Clerk

**ADDENDUM TO SHARED SERVICES AND CONSOLIDATION ACT
AGREEMENT BETWEEN THE TOWNSHIP OF MONROE AND THE
TOWNSHIP OF FRANKLIN FOR AUTHORITY TO UTILIZE A TAX
COLLECTOR/SUPPORT STAFF FOR THE BENEFIT OF THE TOWNSHIP OF
FRANKLIN**

WITNESSETH:

WHEREAS, the Township of Franklin, County of Gloucester, State of New Jersey, with a business office located at 1571 Delsea Drive, Franklinville, New Jersey 08322 and the Township of Monroe, County of Gloucester, State of New Jersey with a business office located at 125 Virginia Avenue, Williamstown, New Jersey 08094 previously entered into a Shared Services Agreement for the Township of Monroe to provide a Tax Collector and training staff services to the Township of Franklin pursuant to Resolution R:170-2014 adopted on October 13, 2014 by the Township Council of the Township of Monroe and Resolution R:177-2014 adopted on October 14, 2014 by the Franklin Township Committee; and

WHEREAS, the original Shared Services Agreement and Consolidation Act Agreement adopted by the respective municipalities commenced on October 1, 2014 and shall terminate on September 30, 2015 unless otherwise extended by mutual agreement of the parties; and

WHEREAS, the original Agreement encompassed specific terms and conditions for employment, compensation and the costs of the shared services; and

WHEREAS, it has been determined that it is necessary to further amend the Agreement by the adoption of this Addendum for the remainder of the contract term and more specifically Paragraph 6, Section B, "Provisions of Service", paragraphs 2 and 3 shall be amended to include the following:

Paragraph 2. The Tax Collector's office of the Township of Franklin requires a fulltime (40 hours per week) employee for a clerical position commencing April 13, 2015. Said employee shall remain employed by the Township of Monroe and all compensation including salary, health benefits and pension contributions shall be paid by the Township of Monroe.

Paragraph 3. The Township of Franklin shall reimburse the Township of Monroe the sum of Forty-Six Thousand Dollars (\$46,000.00) annually for the position set forth above. Said payments shall be prorated for this contract year. Therefore, two (2) prorated payments shall be due to the Township of Monroe on May 1, 2015 in the amount of \$9,730.00 and August 1, 2015 in the amount of \$11,500.00 for the full-time clerical position. No payments shall be made by the Township of Franklin to the employee directly.

NOW, THEREFORE, BE IT AGREED, this 8th day of April, 2015 by and between the Township of Franklin and the Township of Monroe, as follows:

1. The parties hereby agree to enter into this Addendum to the Shared Services Agreement in accordance with the provisions of N.J.S.A. 40A:65-1 et seq. as described herein below.
2. The parties hereby agree that the Township of Monroe will provide to the Township of Franklin a full-time employee for a clerical position within the Franklin Township Tax Office and that said employee will continue to be an employee of the Township of Monroe. It is further agreed that the employee will receive all salary and compensations from their employer, Township of Monroe.
3. The Township of Monroe shall not only pay all salaries but all employment benefits including but not limited to health insurance coverage, pension payments, and FICA, for the full-time employee.
4. The parties understand that all other terms and conditions of the prior Share

Services Agreement and Consolidation Act shall remain in full force and effect unless otherwise amended by this Agreement.

5. Each party to this Agreement represents and warrants to the other that all municipal action necessary for the Township of Franklin and the Township of Monroe to enter into and perform all obligation required by this Agreement have been validly taken and that the undersigned are authorized to execute this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written:

Barbara Freijomil, Clerk

Edward Leopardi, Mayor

Mayor

Date: _____