

Franklin Township Library
Board of Trustees
Meeting Minutes
November 19, 2025

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT- “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), The Sentinel of Gloucester County(Nov. 28, 2024), as well as the Community Bulletin Board.

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

- B. Doherty
- D. Emmons
- M. Fiorella (Absent)
- S. Keen
- C. Rupp
- K. Shover
- D. Unkow
- J. Wilson
- P. Robinson
- Brandi Grosso (Library Director)

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:00pm by J. Wilson, seconded by P. Robinson. Motion carried unanimously.

Motion: made to close the First Public Portion at 7:00pm by J. Wilson, seconded by P. Robinson. Motion carried unanimously.

SECRETARY’S REPORT

- Minutes from October 2025 Board Meeting

Motion: made to accept the Secretary's report by J. Wilson, seconded by K. Shover. Motion carried 7 in favor, 1 abstained.

TREASURER'S REPORT

Motion: made to accept the Treasurer's report by J. Wilson, seconded by K. Shover. Unanimous roll call approval.

DIRECTOR'S REPORT (SEE INSERT FOR FULL REPORT)

- Upcoming Virtua Health Screenings for the public
- A new story time for children 6+ being introduced to the library
- Materials are starting to be purchased from the Lee Ann Glanton donation

COMMITTEE REPORTS

N/A

OLD BUSINESS

- HVAC – Parts are in and the work is set to start at the end of November
- Preliminary budget for 2026 is being created by the Library Director and will be reviewed by the Budget Committee

NEW BUSINESS

- Upcoming Teen Laser Tag
 - **Motion:** made to approve the after hours Teen Laser Tag program (5:00-7:00pm) on December 5th by J. Wilson, seconded by C. Rupp. Motion carried unanimously.
- The board reviewed the 2026 Holiday Calendar
 - **Motion:** made to approve the 2026 Holiday Calendar as printed by J. Wilson, seconded by C. Rupp. Motion carried 5 in favor, 3 opposed.
- The board reviewed the 2026 Board of Trustees meeting date proposal
 - **Motion:** made to approve the 2026 Board of Trustees meeting dates by S. Keen, seconded by P. Robinson. Motion carried unanimously.

SECOND PUBLIC PORTION

Motion: made to open a Second Public Portion at 8:14pm by J. Wilson, seconded by K. Shover. Motion carried unanimously.

Motion: made to close Second Public Portion at 8:14pm by J. Wilson, seconded by C. Rupp. Motion carried unanimously

CLOSED SESSION

Motion: made to open Closed Session at 8:19 pm by B. Doherty, seconded by C. Rupp. Motion carried unanimously

Motion: made to close Closed Session at 9:12 pm by J. Wilson, seconded by K. Shover. Motion carried unanimously.

OPEN SESSION

N/A

ADJOURNMENT

Motion: made to adjourn the meeting at 9:13pm by J. Wilson, seconded by C. Rupp. Motion carried unanimously.

The next regular meeting will be held on December 17, at 7:00p.m.

Respectfully submitted by Stephanie Keen, Secretary.