

**Franklin Township Library
Board of Trustees
Meeting Minutes
October 19th 2022**

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT – “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.flnj.org) and the Township of Franklin’s website (www.franlintownshipnj.org), as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (2021, December 30, - January 5, 2022, p. 3).”

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

D. Deegan (**absent 10/19/22**)

D. Emmons

A. Fletcher

T. Rosa-Rhodes

C. Rupp

L. Senior

K. Shover

D. Unkow

J. Wilson (**absent 10/19/22**)

N. Niziolek – Library Director

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:02 pm by T. Rosa-Rhodes, seconded by L. Senior. The motion was carried unanimously.

Patricia Robinson (Friends of the Franklin Township Library) was present at the meeting and asked questions regarding areas of the renovation that were incomplete. David Emmons and Natalie Niziolek addressed Ms. Robinson’s questions.

Motion: made to close the First Public Portion at 7:09 pm by C. Rupp, seconded by K. Shover. The motion was carried unanimously.

SECRETARY’S REPORT

a. Minutes from September 21, 2022

Motion: made to accept the September 21, 2022, Secretary’s Report (**including minutes from all special meetings held - see insert**) by C. Rupp, seconded by L. Senior. The motion was carried unanimously.

TREASURER'S REPORT

Motion: made to accept the Treasurer's Report by A. Fletcher, seconded by K. Shover. Unanimous roll call approval.

DIRECTOR'S REPORT (see insert for full report)

- Grand re-opening statistics
- Adult/teen/youth/baby programs
- Virtual Trainings/Meetings/Webinars attended by Library Director and staff
- Community Day outreach
- Over \$2,000 in proceeds from Friends' book sale
- 30-day goals
- Wowbrary statistics
- 2023 budget
- New access to Mango Languages for library patrons

COMMITTEE REPORTS

No reports at today's meeting

CORRESPONDENCE

Thank-you card received from former Library Director Deborah Riether

OLD BUSINESS

- a. **Renovation Project:**
 - i. Discussion on the shelving to be completed by LouCo Cabinetry.
 - ii. An itemized list of pending renovation expenses was presented to the Board for consideration.

Motion: made to approve the "Renovation – Pending Expenses" itemized list in the approximate total of \$102,671 by T. Rosa-Rhodes, seconded by C. Rupp. Unanimous roll call approval.

NEW BUSINESS

- a. Discussion on the placement of the Martha Ochs and other plaques that were on walls of library prior to renovation.
- b. Policy Committee to meet and establish policies for use of the new meeting room.

SECOND PUBLIC PORTION

Motion: made to open a second Public Portion at 8:28 pm, by A. Fletcher, seconded by L. Senor. The motion was carried unanimously.

Patricia Robinson (Friends of the Franklin Township Library) was present and commented on the items on the “Renovation – Pending Expenses” list. David Emmons addressed Ms. Robinson’s comments.

Motion: made to close second Public Portion at 8:32 pm, by A. Fletcher, seconded by K. Shover. The motion was carried unanimously.

CLOSED SESSION

No items for Closed Session discussion.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:35 pm by A. Fletcher, seconded by L. Senor. The motion was carried unanimously.

The next regular meeting will be held on November 16th, at 7:00 pm.

Respectfully submitted by Audrey Fletcher, Secretary