

Franklin Township Library
Board of Trustees
Meeting Minutes
October 15, 2025

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT- “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), The Sentinel of Gloucester County(Nov. 28, 2024), as well as the Community Bulletin Board.

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

- B. Doherty (Left meeting around 7:25pm)
- D. Emmons
- M. Fiorella
- S. Keen
- C. Rupp
- K. Shover
- D. Unkow
- J. Wilson
- P. Robinson
- Brandi Grosso (Library Director)

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:01pm by J. Wilson, seconded by C. Rupp. Motion carried unanimously.

Motion: made to close the First Public Portion at 7:01pm by J. Wilson, seconded by K. Shover. Motion carried unanimously.

SECRETARY’S REPORT

- Minutes from September 2025 Board Meeting

Motion: made to accept the Secretary's report, with corrections as noted by J. Wilson, seconded by C. Rupp. Motion carried 6 in favor, 3 abstained.

Note: September meeting has C. Rupp title as president for flag salute, should have been Vice President.

TREASURER'S REPORT

Motion: made to accept the Treasurer's report by J. Wilson, seconded by K. Shover. Unanimous roll call approval.

DIRECTOR'S REPORT (SEE INSERT FOR FULL REPORT)

- Millage amount was received; 2026 budget planning is going to start
- Update of Strategic Plan Goals that the Library Director has been meeting
- Our primary book vendor announced they are going out of business; the Library Director is starting to review other vendors.

COMMITTEE REPORTS

- The policy committee met on October 15, 2025, to propose a policy change to open the Library of Things and museum passes for any card holder that can borrow regular items from the library.

Motion: made to approve the policy changes for borrowing materials from the Library of Things and museum passes by J. Wilson, seconded by C. Rupp. Motion carried 8 in favor, 1 opposed.

OLD BUSINESS

- HVAC – Still waiting on 2 parts. Once they are in, it should take about 2 weeks for the work to be completed.

NEW BUSINESS

- Trustee Webinar on Banned Books and responsibility of the Board members.
- Book sale occurring on Saturday, October 18th.

SECOND PUBLIC PORTION

Motion: made to open a Second Public Portion at 8:06 pm by J. Wilson, seconded by K. Shover. Motion carried unanimously.

Motion: made to close Second Public Portion at 8:06 pm by C. Rupp, seconded by J. Wilson. Motion carried unanimously.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:07pm by J. Wilson, seconded by S. Keen. Motion carried unanimously.

The next regular meeting will be held on November 19, 2025, at 7:00pm.

Respectfully submitted by Stephanie Keen, Secretary.