

**Franklin Township Library**  
**Board of Trustees**  
**Meeting Minutes**  
**September 17, 2025**

**ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT-** “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website ([www.ftlnj.org](http://www.ftlnj.org)) and the Township of Franklin’s website ([www.franklintownshipnj.org](http://www.franklintownshipnj.org)), The Sentinel of Gloucester County(Nov. 28, 2024), as well as the Community Bulletin Board.

**CALL TO ORDER**

C. Rupp, Vice President was present and called the meeting to order at 7:00pm

**PLEDGE OF ALLEGIANCE**

C. Rupp, Vice President led the Board in the flag salute.

**ROLL CALL OF MEMBERS**

- B. Doherty
- D. Emmons (absent)
- M. Fiorella (absent)
- S. Keen (absent)
- C. Rupp
- K. Shover
- D. Unkow
- J. Wilson
- P. Robinson
- Brandi Grosso (Library Director)

**FIRST PUBLIC PORTION**

*Motion:* made to open the First Public Portion at 7:01 by J. Wilson, seconded by K. Shover. Motion carried unanimously.

*Motion:* made to close the First Public Portion at 7:01 by J. Wilson, seconded by P. Robinson. Motion carried unanimously.

**SECRETARY’S REPORT**

- Minutes from August 20, 2025 Board Meeting

*Motion:* made to accept the Secretary’s report by P. Robinson, seconded by D. Unkow. Motion carried, with B. Doherty and J. Wilson abstaining.

## **TREASURER'S REPORT**

*Motion:* made to accept the Treasurer's report by K. Shover seconded by J. Wilson, with correction of 6300 Shared Services (\$29.38) and Office Supplies (9/10/25) \$6.98 to be applied to Teen Programs. Unanimous roll call approval.

## **DIRECTOR'S REPORT (SEE INSERT FOR FULL REPORT)**

Adult/Teen /Children's programs  
Shared Sentinel article on Franklin Twp. Library News  
Shared information on Summer Program activities and wrap up  
Shared information about the Watercolor Art Reception

## **COMMITTEE REPORTS**

None

## **OLD BUSINESS**

HVAC—No update

## **NEW BUSINESS**

None

## **SECOND PUBLIC PORTION**

*Motion:* made to open a Second Public Portion at 7:52pm by J. Wilson, seconded by D. Unkow. Motion carried unanimously.

*Motion:* made to close Second Public Portion at 7:52pm by J. Wilson, seconded by D. Unkow. Motion carried unanimously.

## **ADJOURNMENT**

*Motion:* made to adjourn the meeting at 7:54pm by B. Wilson seconded by J. Wilson. Motion carried unanimously.

The next regular meeting will be held on October 15, 2025, at 7:00pm.

**Respectfully submitted by Patricia Robinson**