

**Franklin Township Library  
Board of Trustees  
Meeting Minutes  
August 17, 2022**

**ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT:**

“In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website ([www.ftlnj.org](http://www.ftlnj.org)) and the Township of Franklin’s website ([www.franklintownshipnj.org](http://www.franklintownshipnj.org)) as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (December 30-January 5, 2022, p.3).”

**CALL TO ORDER**

D. Emmons, President, called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE**

D Emmons, President, led the Board in the flag salute.

**ROLL CALL OF MEMBERS**

D. Deegan  
D. Emmons  
C. Rupp  
L. Senior  
K. Shover  
D. Unkow  
J. Wilson  
T. Rosa-Rhodes

D. Riether, Library Director

Absent: A. Fletcher

**FIRST PUBLIC PORTION**

**Motion:** made to open the First Public Portion at 7:04 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

**Motion:** made to close the First Public Portion at 7:04 p.m. by J. Wilson, seconded by T. Rosa-Rhodes. The motion carried unanimously.

## SECRETARY'S REPORT

**Motion:** made to accept the July 20, 2022, Secretary's Report (including Closed Session Meeting Minutes of July 20, 2022) by C. Rupp, seconded by J. Wilson. The motion carried unanimously.

## TREASURER'S REPORT

**Motion:** made to accept the Treasurer's Report by K. Shover, seconded by J. Wilson. Unanimous roll call approval.

## DIRECTOR'S REPORT (See insert for full report)

- Virtual trainings/meetings/webinars attended by staff
- Summer Reading Program statistics
- Annual Friends' Tea scheduled for August 27, 2022. Next meeting is August 20 at 9:30 a.m.
- Furniture arrived July 4
- Sensory wall completed
- Zoom meeting with author on September 13: *Fencing with the King* by Diana Abu-Jaber
- Virtual Trustee Training will be October 8, 2022, 9am-4pm. Board is required to have 7 training hours/year.
- Consortium will soon begin to send out text (SMS) messages for book holds.

## COMMITTEE REPORTS/COMMUNICATIONS

### PR Committee

Grocery bags to be given away were passed around/ Updated Schedule of Events/All performers are booked/Veterans Way will not be closed/There will be no food trucks (they were not available or not responding)/ D. Unkow will order cookies and balloon towers/D.Deegan will donate the cake/Invitations will go out the following week.

**Motion:** made to approve the minutes from the PR Committee meeting by J. Wilson, seconded by L. Senior. The motion carried unanimously.

## **OLD BUSINESS**

### **Renovation Project:**

Township is waiting for bids for a new air conditioner to be installed.

Many issues reported to builders have been completed or are being worked on.

Lobby may have more shelves instead of Art Installation System.

Door handles on all doors need to be added.

**Motion:** made to approve the minutes from the Building Committee meeting by J. Wilson, seconded by L. Senior. The motion carried unanimously.

## **NEW BUSINESS**

None

## **SECOND PUBLIC PORTION**

**Motion:** made to open a second Public Portion at 8:20 p.m. by J. Wilson, seconded by T. Rosa-Rhodes. The motion carried unanimously.

**Motion:** made to close second Public Portion at 8:20 p.m. by J. Wilson, seconded by T. Rosa-Rhodes. The motion carried unanimously.

## **CLOSED SESSION**

**Motion:** made to go into Closed Session at 8:20 p.m. by D. Deegan, seconded by L. Senior. The motion carried unanimously.

**Motion:** made to end Closed Session at 9:08 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

## **ADJOURNMENT**

**Motion:** made to adjourn the meeting at 9:08 p.m. by J. Wilson, seconded by L. Senior. The motion carried unanimously.

The next regular meeting will be held on September 21, 2022, at 7:00 p.m.

Respectfully submitted by Debra Unkow

**Franklin Township Library  
Board of Trustees  
Closed Session Meeting Minutes  
August 17, 2022**

**CLOSED SESSION**

***Motion:*** made to go into Closed Session at 8:20 p.m. by D.Deegan, seconded by L. Senor. The motion carried unanimously.

The Board reviewed and discussed the resumes and responses of the candidates (Natalie Niziolek and Jonathan Amey).

***Motion:*** made to offer the position of Library Director to Natalie Niziolek by J. Wilson, seconded by L. Senor. The motion carried unanimously.

***Motion:*** made to end Closed Session at 9:08 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

Respectfully submitted by Debra Unkow