

**Franklin Township Library  
Board of Trustees  
Meeting Minutes  
June 15, 2022**

**ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT** – “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (December 30, 2021 - January 5, 2022, p. 3).”

**CALL TO ORDER**

D. Emmons, President, was present and called the meeting to order at 7:08 p.m.

**PLEDGE OF ALLEGIANCE**

D. Emmons, President, led the Board in the flag salute.

**ROLL CALL OF MEMBERS**

D. Deegan  
D. Emmons  
A. Fletcher  
T. Rosa-Rhodes  
C. Rupp  
L. Senor  
K. Shover  
D. Unkow  
J. Wilson

D. Riether – Library Director

**FIRST PUBLIC PORTION**

**Motion:** made to open the First Public Portion at 7:09 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

**Motion:** made to close the First Public Portion at 7:09 p.m. by K. Shover, seconded by J. Wilson. The motion carried unanimously.

**SECRETARY’S REPORT**

**Minutes from May 18, 2022**

**Motion:** made to accept the May 18, 2022, Secretary’s Report (including minutes from all special meetings held - **see insert**) by J. Wilson, seconded by K. Shover. The motion carried unanimously.

**TREASURER’S REPORT**

**Motion:** made to accept the Treasurer’s Report by K. Shover, seconded by J. Wilson. Unanimous roll call approval.

## **DIRECTOR'S REPORT (see insert for full report)**

- Wowbrary statistics
- Virtual trainings/meetings/webinars/Friends' meeting attended by Director
- Wayne Movers packed and moved the entire collection during the week of May 16<sup>th</sup>
- 2022 Summer Reading Program
- May's statistics (**see insert**)

## **COMMITTEE REPORTS**

**PR Committee (see insert)** – recap of meeting held on May 25<sup>th</sup> by D. Deegan

- Plans in place for grand re-opening on Saturday, August 20<sup>th</sup>
- Re-opening event will consist of a partial day and not a full day of events
- Next meeting will take place on June 29<sup>th</sup>

***Motion:*** made to approve the minutes from the PR Committee Meeting by L. Senor, seconded by J. Wilson. The motion carried unanimously.

## **COMMUNICATIONS**

None

## **OLD BUSINESS**

### **Renovation Project:**

D. Deegan presented a recap of the Building Committee meeting held on June 14, details included the following:

- Reception desk area missing light, not included in pricing
- Glass for teen room needs to be redone
- Recommendation to purchase shelving from LouCo. Cabinetry, LLC
  - D. Emmons gave update on progress of the renovation project; presented a timeline of events leading up to a change of vendors for the bookshelves from Bellia to LouCo. Cabinetry, LLC (**see insert**).

***Motion:*** made to approve the purchase of shelving from LouCo. Cabinetry, LLC not to exceed an amount of \$120,000 by C. Rupp, seconded by K. Shover. Unanimous roll approval.

## **NEW BUSINESS**

None

## **SECOND PUBLIC PORTION**

***Motion:*** made to open a second Public Portion at 8:28 p.m. by J. Wilson, seconded by L. Senor. The motion carried unanimously.

***Motion:*** made to close second Public Portion at 8:28 p.m. by J. Wilson, seconded by T. Rosa-Rhodes. The motion carried unanimously.

**CLOSED SESSION**

*Motion:* made to open Closed Session at 8:28 p.m. by K. Shover, seconded by J. Wilson. The motion carried unanimously.

*Motion:* made to close Closed Session at 8:40 p.m. by A. Fletcher, seconded by D. Emmons. The motion carried unanimously.

**ADJOURNMENT**

*Motion:* made to adjourn the meeting at 8:42 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

The next regular meeting will be held on July 20, 2022, at 7:00 p.m.

**Respectfully submitted by Audrey Fletcher, Secretary**