

**Franklin Township Library
Board of Trustees
Meeting Minutes
May 18, 2022**

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT – “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (2021, December 30 - January 5, 2022, p. 3).”

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

D. Deegan
D. Emmons
A. Fletcher
T. Rosa-Rhodes
C. Rupp
L. Senior
D. Unkow
J. Wilson

Absent:
K. Shover

D. Riether – Library Director

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:06 p.m. by J. Wilson, seconded by L. Senior. The motion carried unanimously.

Motion: made to close the First Public Portion at 7:06 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

SECRETARY’S REPORT

Motion: made to accept the April 20, 2022, Secretary’s Report (including minutes from all special meetings held - **see insert**) by C. Rupp, seconded by J. Wilson. The motion carried unanimously.

TREASURER'S REPORT

Motion: made to accept the Treasurer's Report by D. Deegan, seconded by J. Wilson. Unanimous roll call approval.

DIRECTOR'S REPORT (see insert for full report)

- Wowbrary statistics
- Virtual trainings/meetings/webinars attended by library staff
- Friends of the Library Spring book sale raised \$1,581; Discover Books purchased all remaining books in the shed (pending payment); planning has begun for the annual tea to be held on 8/27/22
- Country Garden Club donated a bird bath for the Children's Garden
- Curbside pickup remains in place for museum passes only
- April's statistics (see insert)

COMMITTEE REPORTS

- a. **Building Committee** – a recap of the meeting held on May 12, 2022, (see insert for minutes) was presented by D. Emmons and D. Riether. Wayne Moving & Storage was selected by the Committee for the removal and storage of the materials in the library.

Motion: made to approve the minutes from the Building Committee meeting held on May 12, 2022, by C. Rupp, seconded by J. Wilson. The motion carried unanimously.

Motion: made to accept a quote in the amount of \$21,429 (see insert) from Wayne Moving & Storage for the removal and storage of materials from the library by D. Deegan, seconded by J. Wilson. Unanimous roll call approval.

Motion: made to give the Building Committee authorization to approve time-sensitive invoices up to \$30,000 by D. Deegan, seconded by C. Rupp. Unanimous roll call approval.

All Board members will be notified by email of decisions made by the Building Committee regarding the payment of any time-sensitive invoices.

Discussion ensued on sale/removal of the metal shelving in the library.

- b. **PR Committee** – selected a meeting date (May 25 at 6:00 p.m.) to brainstorm ideas for the library's grand re-opening in August.

COMMUNICATIONS

None

OLD BUSINESS

Renovation Project:

Members of the Board had a site meeting with the architect and contractor.

Reviewed the construction budget.

Motion: made to pay \$75,000 to Marino Construction towards the last invoice of \$111,000 by D. Deegan, seconded by C. Rupp. Unanimous roll call approval.

NEW BUSINESS

None

SECOND PUBLIC PORTION

Motion: made to open a Second Public Portion at 8:38 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

Motion: made to close Second Public Portion at 8:38 p.m. by J. Wilson, seconded by T. Rosa-Rhodes. The motion carried unanimously.

CLOSED SESSION

Motion: made to open Closed Session at 8:39 p.m. by J. Wilson, seconded by D. Deegan. The motion carried unanimously.

Motion: made to close Closed Session at 8:53 p.m. by J. Wilson, seconded by C. Rupp. The motion carried unanimously.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:53 p.m. by J. Wilson, seconded by C. Rupp. The motion carried unanimously.

The next regular meeting will be held on June 15, 2022, at 7:00 p.m.

Respectfully submitted by Audrey Fletcher, Secretary