

**Franklin Township Library
Board of Trustees
Meeting Minutes
April 20, 2022**

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT-

“In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website(www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org) as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (December 30-January 5, 2022, p.3).”

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

D. Deegan
D. Emmons
C. Rupp
L. Senior
K. Shover
D. Unkow
J. Wilson

D. Riether-Library Director

Absent: A. Fletcher, T. Rosa-Rhodes

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:10 p.m. by D. Deegan, seconded by J. Wilson. The motion carried unanimously.

Motion: made to close the First Public Portion at 7:10 p.m. by J. Wilson, seconded by K. Shover. The motion carried unanimously.

SECRETARY'S REPORT

Motion: made to accept the March 16, 2022, Secretary's Report (including Closed Session Meeting Minutes of March 16, 2022) by C. Rupp, seconded by L. Senor. The motion carried unanimously.

TREASURER'S REPORT

Motion: made to accept the Treasurer's Report by K. Shover, seconded by J. Wilson. Unanimous roll call approval.

Motion: made to approve the 2021 Audit by D. Deegan, seconded by K. Shover. Unanimous roll call approval.

Motion: made to move \$25,000.00 from the Operating Fund to Capital Reserve by K. Shover, seconded by J. Wilson. Unanimous roll call approval.

Motion: made to adopt the 2022 Budget by K. Shover, seconded by C. Rupp. Unanimous roll call approval.

DIRECTOR'S REPORT (See insert for full report)

- Virtual Trainings/meetings/webinars attended by staff
- Spring Book Sale will be Saturday, April 23, 8 a.m. to 5 p.m.
 - Next meeting will be Saturday, April 30, at 9:30 a.m.
- Interviewed Candace Worrell for the Youth Services Librarian position
- Renovation began on March 10th with the demolition of the lobby
- Circulation moved to the front of stack area near the temporary entrance
- D. Riether and C. Rupp attended the Gloucester County Library Commission Meeting on March 23 to discuss the proposed Fine Free Policy to be implemented by the Gloucester County Library System. All of the municipal library directors' concerns were dismissed and the decision to go fine free was approved by the Commission.

COMMITTEE REPORTS/COMMUNICATIONS

D. Riether will arrange a meeting with the PR Committee and Township Recreation Committee to come up with ideas for the reopening of the Library in August, 2022. Date will be determined by the progress of the renovation.

OLD BUSINESS

Building: First furniture purchase was completed, including shelves.

Bricks in front of the Historical Center will be kept and used in the renovations.

Site meeting every 2 weeks.

There may be some changes to the electrical renovations. Evaluation of cost and need of electrical outlets in the floor near shelving for iPad catalogs may adjust the electrical expense.

Shelves will arrive the first week of June, arrangements for the removal of shelves and books need to be addressed. D. Riether will look into how other libraries are handling this process.

Old shelves may be scrapped and money will go to the library.

During the shutdown of the library, employees will continue to work in the office.

NEW BUSINESS

Motion: made to approve Joseph J. Slachetka from the Law Offices of Hoffman and DiMuzio as the Library Solicitor by D. Deegan, seconded by C. Rupp. The motion carried unanimously.

SECOND PUBLIC PORTION

Motion: made to open a second Public Portion at 8:25 p.m. by J. Wilson, seconded by K. Shover. The motion carried unanimously.

Motion: made to close second Public Portion at 8:25 p.m. by J. Wilson, seconded by L. Senor. The motion carried unanimously.

CLOSED SESSION:

Motion: made to go into Closed Session at 8:26 p.m. by J. Wilson, seconded by K. Shover. The motion carried unanimously.

Motion: made to end Closed Session at 8:35 p.m. by J. Wilson, seconded by D. Deegan. The motion carried unanimously.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:36 p.m. by K. Shover, seconded by J. Wilson. The motion carried unanimously.

The next regular meeting will be held on May 18, 2022, at 7:00 p.m.

Respectfully submitted by Debra Unkow