

Franklin Township Library
Board of Trustees
Meeting Minutes
April 16, 2025

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT- “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), The Sentinel of Gloucester County(Nov. 28, 2024), as well as the Community Bulletin Board.

CALL TO ORDER

D. Emmons, President was present and called the meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

D. Emmons, President led the Board in the flag salute.

ROLL CALL OF MEMBERS

- B. Doherty (absent)
- D. Emmons
- M. Fiorella
- S. Keen (absent)
- C. Rupp
- K. Shover
- D. Unkow
- J. Wilson
- P. Robinson
- Brandi Grosso (Library Director)

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:01 by J. Wilson, seconded by C. Rupp. Motion carried unanimously.

Motion: made to close the First Public Portion at 7:01 by J. Wilson, seconded by C. Rupp. Motion carried unanimously.

SECRETARY’S REPORT

- Minutes from March 19, 2025 Board Meeting

Motion: made to accept the Secretary’s report by J. Wilson seconded by C. Rupp. Motion carried unanimously.

TREASURER'S REPORT

Motion: made to accept the Treasurer's report by J. Wilson seconded by C. Rupp. Unanimous roll call approval.

DIRECTOR'S REPORT (SEE INSERT FOR FULL REPORT)

- Adult/Teen /Children's programs
- Pin# now needed to access library user account
- Friends of the Library Book Sale revenue
- Food for Fines in place for April 2025
- Carpet cleaning scheduled
- Outreach to County Animal Shelter
- Display case design presented
- Library pens distributed
- New photocopier arrived
- Pepper Spray meeting discussed
- Quote obtained to update alarm system

COMMITTEE REPORTS

- None

OLD BUSINESS

- HVAC - The order is now in with the company and once the parts are available the work will begin.

NEW BUSINESS

- Quote obtained for Panic Button system.
- Incident report discussion.
- Director will arrange a meeting with the Police Dept. to discuss library security.
- Discussion regarding updating the fire panel.
- Drawings of potential new book shelves presented.

SECOND PUBLIC PORTION

Motion: made to open a Second Public Portion at 8:00pm by J. Wilson, seconded by K. Shover. Motion carried unanimously.

Motion: made to close Second Public Portion at 8:00pm by J. Wilson, seconded by K. Shover. Motion carried unanimously.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:00pm by J. Wilson, seconded by K. Shover. Motion carried unanimously.

The next regular meeting will be held on May 21, 2025, at 7:00pm.

Respectfully submitted by Patricia Robinson