

**Franklin Township Library
Board of Trustees
Meeting Minutes
March 16, 2022**

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT –
“In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (December 30 - January 5, 2022, p. 3).”

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

D. Deegan
D. Emmons
A. Fletcher
T. Rosa-Rhodes
C. Rupp
L. Senor
K. Shover
D. Unkow
J. Wilson

D. Riether – Library Director

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:05 p.m. by T. Rosa-Rhodes, seconded by C. Rupp. The motion carried unanimously.

Motion: made to close the First Public Portion at 7:05 p.m. by J. Wilson, seconded by K. Shover. The motion carried unanimously.

SECRETARY’S REPORT

Motion: made to accept the February 16, 2022, Secretary’s Report (with minutes from special meeting held on March 1, 2022 - see insert) by C. Rupp, seconded by J. Wilson. The motion carried unanimously.

TREASURER'S REPORT

Motion: made to accept the Treasurer's Report by J. Wilson, seconded by K. Shover. Unanimous roll call approval.

DIRECTOR'S REPORT (see insert for full report)

- Virtual trainings/meetings/webinars attended by library staff
- Proceeds from the Friends of the Library Chunky Knit Blanket Fundraiser was \$125
- Krista Bloomquist was the winner of the "Blind Date with a Book" giveaway (85 entries)
- Tiny Art Kits distributed – 40 (Tiny Art Show exhibit will open during National Library Week 4/3-4/9/2022)
- February's statistics (see insert)

COMMITTEE REPORTS

Building Committee – a recap of the meeting held on March 1, 2022 (see insert for minutes) was presented by K. Shover; furniture was selected; discussed the new price for some items; some furniture items (tables/chairs) will be assembled by Board members; freight charges were discussed; bookshelves were ordered; total amount for furniture to date: \$28,023.05.

Motion: made to accept quote (option #1 – see insert) from Bellia Interiors Group for the purchase and installation of bookshelves in the amount of \$105,894.93 by D. Deegan, seconded by J. Wilson. Unanimous roll call approval.

COMMUNICATIONS

PR Committee – will brainstorm ideas to celebrate the July/August re-opening of the library; will establish a budget; suggestion made to invite the members of the focus groups for a pre-opening event.

OLD BUSINESS

2022 Budget - Preliminary budget presented and discussed. No action taken by the Board.

Motion: made to appoint the law office of Patrick Monaghan as attorney for the library, contingent upon receipt of a certificate of insurance for \$1,000,000 from the law firm by C. Rupp, seconded by T. Rosa-Rhodes. The motion carried unanimously.

Documentation submitted to the State of New Jersey for the first reimbursement from the NJ Library Construction Bond Act Grant.

NEW BUSINESS

LOGIN - Information presented by Director Riether regarding automatic renewals and going fine free. Board decided not to change overdue policy at this time.

SECOND PUBLIC PORTION

Motion: made to open a second Public Portion at 8:19 p.m. by J. Wilson, seconded by K. Shover. The motion carried unanimously.

Motion: made to close second Public Portion at 8:20 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

CLOSED SESSION

Motion: made to go into Closed Session at 8:21 p.m. by C. Rupp, seconded by J. Wilson. The motion carried unanimously.

Motion: made to end Closed Session at 8:41 p.m. by J. Wilson, seconded by K. Shover. The motion carried unanimously.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:41 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

The next regular meeting will be held on April 20, 2022, at 7:00 p.m.

Respectfully submitted by Audrey Fletcher, Secretary