

**Franklin Township Library
Board of Trustees
Meeting Minutes
February 16, 2022**

ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT – “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (December 30, 2021 - January 5, 2022, p. 3).”

CALL TO ORDER

D. Emmons, President, was present and called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

D. Emmons, President, led the Board in the flag salute.

ROLL CALL OF MEMBERS

D. Emmons
A. Fletcher
T. Rosa-Rhodes
C. Rupp
L. Senor
K. Shover
D. Unkow
J. Wilson
Absent: D. Deegan

D. Riether – Library Director

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:01 p.m. by C. Rupp, seconded by K. Shover. The motion carried unanimously.

Motion: made to close the First Public Portion at 7:01 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

SECRETARY’S REPORT

Motion: made to accept the January 19, 2022, Secretary’s Report (with minutes from special meetings held on February 1 and February 10 - see insert) by C. Rupp, seconded by J. Wilson. The motion carried unanimously.

TREASURER’S REPORT

Motion: made to accept the Treasurer’s Report by J. Wilson, seconded by C. Rupp. Unanimous roll call approval.

DIRECTOR'S REPORT (see insert for full report)

- Wowbrary statistics
- Virtual trainings/meetings/webinars attended by library staff
- Friends of the Library Chunky Knit Blanket Fundraiser is scheduled for February 19
- Attended meeting with D. Emmons and J. Marino from Marino General Construction, Inc. on January 27
- Presented the Board with a letter from the library staff requesting an end to the mask mandate while on the library floor
- Public notice for solicitation of library attorney was posted in *The Sentinel* (week of January 27 – February 2, 2022/see insert)
- January's statistics (see insert)

COMMITTEE REPORTS

Building Committee – a recap of the meeting held on February 1 was presented by C. Rupp; furniture selections were reviewed and discussed.

Motion: made to accept the Building Committee's recommendation of up to \$30,000 for the selected furniture by J. Wilson, seconded by L. Senior. Unanimous roll call approval.

Motion: made to approve replacement of metal shelving with new shelving up to \$100,000 by J. Wilson, seconded by C. Rupp. Unanimous roll call approval.

COMMUNICATIONS

None

OLD BUSINESS

2022 Budget - The Budget Committee will meet prior to the next board meeting in March.

NEW BUSINESS

Bylaws - A copy of the Township of Franklin Free Public Library Bylaws was reviewed by the members of the Board.

2022 Proposed Committee Appointments –

The following is a proposed list of committees and members presented by D. Emmons:

Public Relations: L. Senior; J. Wilson; D. Unkow; T. Rosa-Rhodes (**new committee**)

Building: D. Emmons; K. Shover; C. Rupp; D. Deegan

Personnel: D. Emmons; C. Rupp; A. Fletcher; K. Shover

Budget/Finance: D. Emmons; K. Shover; L. Senior; C. Rupp

Policy: A. Fletcher; J. Wilson; D. Unkow; T. Rosa-Rhodes

All positions were accepted.

SECOND PUBLIC PORTION

Motion: made to open a second Public Portion at 9:11 p.m. by J. Wilson, seconded by D. Unkow. The motion carried unanimously.

Motion: made to close second Public Portion at 9:11 p.m. by T. Rosa-Rhodes, seconded by J. Wilson. The motion carried unanimously.

ADJOURNMENT

Motion: made to adjourn the meeting at 9:12 p.m. by J. Wilson, seconded by C. Rupp. The motion carried unanimously.

The next regular meeting will be held on March 16, 2022, at 7:00 p.m.

Respectfully submitted by Audrey Fletcher, Secretary