

February 8, 2023 Communication Commission Meeting

Members Present: Bill Morris, Sara Thurston, Amanda Gaskill

Members Absent: Dave Deegan, Isaac Frazier, Kristin Mathieson, Theresa Six, Jim Michaelson,

Alternates Present:

Alternates Absent:

Liaison Present: Heather Flaim, Jonathon Keen

Liaison Absent:

Guest Present None Scheduled

Meeting called to order at 7:00

Flag salute

Sara made motion to approve minutes, 2nd by Bill

Bill shared stats for this month, February. Views seem up due to the redevelopment issue, the top videos are Jan 24 Committee Meeting, Jan 10th was 1297 and Jan 17th Planning Board was 71

Bill advised Jonathon and Heather the overhead cameral recording the meeting in the court room is failing most of the time. Bill thinks the problem is one of the Laptops being used. He will send notify the Township Administrator of the issue.

Heather would like to get an IT person out for quote on problem.

Bill feels that we must ensure the meeting are taped and available timely due to concerns of the residents. The township reputation for transparency is important.

Bill advised that TV in the vestibule of the community center is installed. Bill and Theresa, the station manager had a meeting with the Librarian on providing small computer and PowerPoints for use. Meeting went well.

Bill showed draft of PowerPoint to be use on the monitor in the vestibule of the community center.

Bill made suggestion to Sara in reference to current digital calendar. Could you put down as Meeting Room. Sara says it will not allow her to do this, she has already named. If we change after conversion she will have to talk with Civic Plus. She could change to numbers; Bill will give her the information. She can change but we cannot double book, time slot will only let one room be posted. Meetings are posted but not where the meeting will be.

Bill advised that deadline was pushed back for lay out with civic-plus, deadline originally was today, Sara confirmed that it was changed for lay out approval.

Bill showed the QR code that we will be adding to all videos broadcast and on You-Tube.. .

Jonathon asked if we have a backup for all videos, Bill advised that yest we do.

Bill previous asked that the township to purchase storage on google drive, But our IT vendor stated that it was not needed since we post on a township paid You-Tube account.

Bill advised that South Fayette Township in PA also a civis-plus customer has multiple calendars on their web site. Bill asked Sara to see if we get this for free. Sara questioned the only way they will get a calendar is to sign up for it. Bill questioned it we could have the week calendar and another one next to it so it will have all calendars listed for them to view. Is there a limit to subpages we can have on Home page? If we could then Community Members when scrolling calendar could pull down the month they want. Can we have PDF Calendars on Home Page then weekly view. Can we have selective input for different calendars. Sara said that would be a Township or Barb question.

Sara suggested that we put all of our questions in one email. Bill agreed and will forward questions to Sara to go over and send email to our contact at Civic-plus. Sara handed out East Greenwich Twp Web page an went over all sections.

Heather advised that most schools and Township has a lot of scrolling as far as she sees. It helps people to find before they get to another page.

Bill advised that he has additional questions for Civic Plus, they have a phone app, is this part of our package? If it is a freebee that we do not have to pay for we have to get this option available to Township residents.

Bill advised that county is giving a link for the Seniors so that will be available for our revised web site.to us.

Bill has sent his request for the analytics for the civic-plus.

Bill questioned if anyone has any changes to the power point that will go up every month in the community center vestibule.

Motion made by Bill to adjourn meeting; 2nd by Sara

Adjourned 7:40

You-Tube		2/8
Number of active subscribers		78
New Subscribers		9
View last 7 Days		146
Audo only last 7 Days		2
Total access last 7 days		148
Views last 28 days		655
	Not Subscriber	567
	Subscriber	88
Total Views since 2021		5,767
Top videos last 28 days		
01/24/2023 Twp Committee		124
01/10/2023 Twp Committee		97
12/20/0222 Planning Board		75
01/17/2023 Planning Board		71

