

**Franklin Township Library
Board of Trustees
Meeting Minutes
January 19, 2022**

CALL TO ORDER

D. Riether, Library Director, was present and called the meeting to order at 7:06 p.m.

Open Public Meetings Act: Statement of Compliance – “In accordance with section 3 of the Open Public Meetings Act (P.L. 1975, c.231), the Chair declares that adequate public notice of this meeting has been posted at least 48 hours in advance on the Franklin Township Library’s website (www.ftlnj.org) and the Township of Franklin’s website (www.franklintownshipnj.org), as well as in the Franklin Township Library’s newsletter (*The Franklin File*, 2022, Vol. 8, Issue 1), and *The Sentinel* (2021, December 30 - January 5, 2022, p. 3).”

PLEDGE OF ALLEGIANCE

D. Riether, Library Director, led the Board in the flag salute.

REORGANIZATION

A. Oath of Office:

The following members were sworn into office by notary A. Steffens:

D. Deegan
A. Fletcher
D. Unkow
J. Wilson

B. Roll call of members:

D. Deegan
D. Emmons
A. Fletcher
T. Rosa-Rhodes
K. Shover
D. Unkow
J. Wilson

Absent: C. Rupp, L. Senior

- i) Contact information reviewed by members present at meeting

C. Nomination and Appointment of Officers

Motion: made to nominate D. Emmons as President by K. Shover, seconded by J. Wilson. Motion carried unanimously.

Motion: made to close the nomination for President by K. Shover, seconded by J. Wilson. Motion carried unanimously.

Position accepted by D. Emmons.

Motion: made to nominate C. Rupp as Vice President by D. Emmons, seconded by J. Wilson. Motion carried unanimously.

Motion: made to close the nomination for Vice President by D. Emmons, seconded by J. Wilson. Motion carried unanimously.

Position accepted by C. Rupp.

Motion: made to nominate K. Shover as Treasurer by D. Emmons, seconded by J. Wilson. Motion carried unanimously.

Motion: made to close the nomination for Treasurer by D. Emmons, seconded by J. Wilson. Motion carried unanimously.

Position accepted by K. Shover.

Motion: made to nominate A. Fletcher as Secretary by D. Emmons, seconded by J. Wilson. Motion carried unanimously.

Motion: made to close the nomination for Secretary by D. Emmons, seconded by J. Wilson. Motion carried unanimously.

Position accepted by A. Fletcher.

D. Committee Appointments

Motion: made to reassign all committee members from the previous year to the same committees for the current year by D. Deegan, seconded by A. Fletcher. Motion carried unanimously.

E. Appointment of Library Attorney

The position will be advertised and discussed at the next board meeting.

F. Paper of Record

Motion: made to appoint *The Sentinel* as the paper of record by J. Wilson, seconded by T. Rosa-Rhodes. Motion carried unanimously. Copy of Oath of Publication for 2022 Board Meeting Dates was submitted to library (see insert).

SECRETARY'S REPORT

Motion: made to accept the December 15, 2021, Secretary's Report (with minutes from special meeting held on January 11, 2022 – see insert) by J. Wilson, seconded by K. Shover. The motion was carried, with one abstention.

TREASURER'S REPORT

Motion: made to accept the Treasurer's Report by J. Wilson, seconded by A. Fletcher. Unanimous roll call approval.

FIRST PUBLIC PORTION

Motion: made to open the First Public Portion at 7:31 p.m. by A. Fletcher, seconded by T. Rosa-Rhodes. The motion was carried unanimously.

Motion: made to close the First Public Portion at 7:31 p.m. by J. Wilson, seconded by T. Rosa-Rhodes. The motion was carried unanimously.

DIRECTOR'S REPORT (see insert for full report)

- Wowbrary statistics
- OverDrive eMagazines are now available to patrons (over 3900 titles)
- Virtual trainings/meetings/webinars/in-service attended by library staff
- Banner that was installed by Paul Jacobs on December 5 has been damaged by the wind; D. Deegan stated that Joe Szwede from Franklin Township Fire Department will remove the banner and will hang the replacement banner
- Friends of the Library Chunky Knit Blanket Fundraiser is scheduled for Saturday, February 19, 2022
- Completed annual employee reviews
- New museum pass
 - Brandywine Conservancy & Museum of Art
 - Includes access to the Laurels Preserve and Waterloo Mills Preserve

DECEMBER STATISTICS (see insert)

OLD BUSINESS

NJ Library Construction Bond Act – recap of meeting with the architect from previous week by D. Emmons; reviewed the reference submitted from Camden County Technical Schools for Marino Construction; question from D. Deegan regarding the method used for advertising so local contractors can submit bids; suggestion made for Marino to place ad in *The Sentinel* for local contractors; reviewed the deductions in the bid submitted by Marino.

Motion: made to officially accept the bid from Marino General Construction, Inc. in the amount of \$830,788.00 with the following deductions: #2, #3, #4, #20, and #25 by D. Deegan, seconded by J. Wilson. Unanimous roll call approval.

NEW BUSINESS

None.

SECOND PUBLIC PORTION

Motion: made to open a second Public Portion at 8:19 p.m. by A. Fletcher, seconded by J. Wilson. The motion was carried unanimously.

Motion: made to close second Public Portion at 8:19 p.m. by K. Shover, seconded by J. Wilson. The motion was carried unanimously.

ADJOURNMENT

Motion: made to adjourn the meeting at 8:20 p.m. by J. Wilson, seconded by A. Fletcher. The motion was carried unanimously.

The next meeting will be held on February 16, 2022, at 7:00 p.m.

Respectfully submitted by Audrey Fletcher, Secretary