

**Township of Franklin  
Township Committee Work Session Meeting Minutes  
January 8, 2019**

**Call to Order:**

Time: 7:00 PM

Ms. Vassallo: Present

Mrs. Petsch-Wilson: Present

Mrs. Flaim: Present

Mr. Deegan: Present

Mr. Bruno: Absent     Arrived at 7:07

**Open Public Meetings Act Statement:**

Pursuant to the Open Public Meetings Act, adequate notice of this meeting was forwarded to the official Township newspapers, posted on the bulletin board and Township Website on January 3, 2019.

Mr. Deegan said going forward all bills must be to the CFO by 10 AM on Thursday and the CFO will have the bill list to the Clerk by noon on Friday for distribution to the Committee by 3 PM on Friday. All questions on the bill list will be addressed at the work session. Mayor Deegan said he would like the CFO and Administrator to look closely at the requisitions. Mr. Bosco asked if there would be open PO's for regular vendors. The Committee said yes there would be open PO's but the idea is to have requisitions and purchases orders for regular items. The DPW and Police will provide a list of vendors they would like to have open PO's. Mr. Bruno said there are vehicles that are in need of repair. Mayor Deegan asked if the Franklin school garage is being utilized for batteries, light bulbs, oil chases, and small jobs. Mr. Deegan asked about the two cars at Buena being brought to Franklin and being used. Chief Zimmer said they will tow them up to DPW and see if they can fix them. Mr. Bruno said for them to be towed to Franklin schools.

Mrs. Brent said the senior lunch is going well. The seniors are very grateful for the new lunch program and the numbers are going up. Some seniors did not call in for the lunches and Ms. Caselli went to the high school and picked up more. The car is being used to transport the food to the Community Center from the high school. The kitchen still needs to be cleaned really well.

Mayor Deegan asked the Committee to think about the key projects the Committee wants to complete in 2019. Mrs. Petsch-Wilson wants the Committee to start thinking about the recreation fields. Ms. Vassallo said with all the new hires, spending needs to be watched.

**Public Portion:**

Motion to Open: Flaim

Second: Petsch-Wilson

No one came forward.

Motion To Close: Petsch-Wilson

Second: Flaim

Motion to Adjourn: Petsch-Wilson

Second: Flaim

Time: 7:30 PM

Respectfully submitted,

Barbara Freijomil  
Municipal Clerk