

1. Township Committee Meeting Agenda

**TOWNSHIP OF FRANKLIN**  
COUNTY OF GLOUCESTER

State of New Jersey

1571 Delsea Drive

FRANKLINVILLE, NEW JERSEY 08322

856-694-1234

**Township Clerk**

Barbara Freijomil

2. CALL MEETING TO ORDER

Open Public Meetings Act Statement

3. Roll Call

**Mayor**

John Bruno

**Deputy Mayor**

Heather Flaim

**Township Committee**

Dave Deegan

Timothy Doyle

Marty Petsch-Wilson

4. Motion To Open First Public Portion For Resolutions And Ordinances Below

5. Motion To Approve Correspondence And Reports

6. Motion To Approve Minutes

7. Motion To Approve Bill List

7.I. Bill List

Documents:

[5-26-20 BILL LIST \(PDF\).PDF](#)

8. Administrator/Departmental Reports

9. Resolutions

9.I. Resolutions

Documents:

[RESOLUTION 093-20 ESTIMATED TAX LEVY \(PDF\).PDF](#)

[RESOLUTION 094-19 FY2020 MUNICIPAL AID \(PDF\).PDF](#)

[RESOLUTION 095-20 EMERGENCY TEMP BUDGET RES \(PDF\).PDF](#)

[RESOLUTION 095-20 EMERGENCY TEMPORARY BUDGET WORKSHEET \(PDF\).PDF](#)

10. Introduction Of Ordinances (Optional)

10.I. Ordinances

Documents:

[ORDINANCE 07-20 CAPITAL ORDINANCE VARIOUS EXPENDITURES \(PDF\).PDF](#)

11. Motion To Open Second Public Portion For Any Comments Or Questions

12. Adjourn



PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
20000342 3 MAY	03/19/20	00273 TWP OF FRANKLIN BOARD OF ED	935,266.00	0-01-55-003-003	B LOCAL SCHOOL TAX PAYABLE	R	05/19/20	05/21/20 MAY
20000350 1 3/29/20 to 4/28/20	03/24/20	STEWA Stewart Business Systems	598.00	0-01-20-100-205	B EQUIPMENT MAINTENANCE	R	03/24/20	05/18/20 3/2920-4/28/20
20000375 1 Uniform Shirts	04/01/20	PUBLIC Public Safety Unlimited	2,732.00	0-01-25-240-249	B UNIFORM EXPENSES	R	04/01/20	05/20/20 12296
20000425 1 APRIL TIPPING FEES	04/17/20	00244 WHEELABRATOR GLOUCESTER CO, LP	42,238.45	0-01-32-465-222	B TIPPING FEES	R	04/17/20	05/20/20 012-013572
20000442 1 #23 Control Arm repair	04/22/20	00078 DEHART, H.A. & SON INC.	3,472.36	0-01-26-315-249	B DPW VEHICLES/TIRES	R	04/22/20	05/21/20 x101005895-01
20000445 1 APRIL TIPPING FEES #36654	04/22/20	01199 OMNI RECYCLING LLC	16,981.37	0-01-32-465-222	B TIPPING FEES	R	04/22/20	05/20/20 36654
20000446 1 8x10 SHED MALAGA LAKE PARK	04/22/20	SJSHEDS SOUTH JERSEY SHEDS & GAZEBOS	2,202.80	C-04-55-970-902	B Phase I Park Improvements	R	04/22/20	05/20/20
20000503 1 HOT PATCH #28131 2 HOT PATCH #28126	05/11/20	00484 SOUTH STATE, INC.	435.78 49.55 485.33	0-01-26-290-252 0-01-26-290-252	B ROAD PATCH B ROAD PATCH	R R	05/11/20 05/11/20	05/20/20 05/20/20 28131 28126
20000504 1 4th Spray May #100617	05/11/20	09145 DOBSON TURF MANGEMENT	1,610.00	0-01-26-310-246	B BUILDING REPAIRS/MAINTENANCE	R	05/11/20	05/21/20 100617
20000506 1 FRANK ERRIG UNIFORMS 192868	05/11/20	ZANEW005 ZANE WESTERN APPAREL LLC	574.13	0-01-26-290-249	B UNIFORMS	R	05/11/20	05/20/20 192868
20000507 1 USED OIL PICK UP 5/6	05/11/20	HERITAGE Heritage-Crystal Clean, LLC	312.20	G-02-47-000-003	B Recycling Tonnage Grant	R	05/11/20	05/20/20 00-00EMJGS
20000508 1 MALAGA LAKE STONE 00173343	05/11/20	00117 GAROPPO STONE & GARDEN	62.37	0-01-28-375-286	B MAINTENANCE OF PARKS	R	05/11/20	05/20/20 00173343

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date Invoice
20000512	05/11/20	CLEAN CLEAN ENERGY FUELS						
1 CNG APRIL BILLING #CE12294894	166.92	0-01-31-446-241	B	NATURAL GAS O/E	R	05/11/20	05/20/20	CE12294894
20000513	05/11/20	PELLEGGI Pellegrino Pontiac Buick GMC						
1 POLICE AUTO PARTS #66976	72.90	0-01-26-315-249	B	DPW VEHICLES/TIRES	R	05/11/20	05/20/20	66976
20000514	05/11/20	00439 SERVICE TIRE TRUCK CTRS,INC						
1 TIRES DPW #616731-16	1,078.24	0-01-26-315-249	B	DPW VEHICLES/TIRES	R	05/11/20	05/20/20	616731-16
20000515	05/11/20	SJ LITHO SOUTH JERSEY LITHO						
1 WINDOW ENV FOR EST TAX BILLS	623.70	0-01-20-145-242	B	OFFICE SUPPLIES	R	05/11/20	05/20/20	
20000519	05/11/20	00353 RIGGINS, INC.						
1 Gas	708.52	0-01-31-460-231	B	UNLEADED GAS - POLICE	R	05/11/20	05/20/20	75020366
20000520	05/11/20	XEROX Xerox Corporation						
1 Police Copier 3/21/20-4/21/20	136.83	0-01-25-240-205	B	EQUIPMENT MAINTENANCE	R	05/11/20	05/20/20	010116132
20000521	05/11/20	00027 G&S Cleaners LLC						
1 Uniform Cleaning April 2020	436.50	0-01-25-240-270	B	MAINTENANCE OF UNIFORMS	R	05/11/20	05/20/20	2223-15
20000522	05/11/20	01199 OMNI RECYCLING LLC						
1 MAY TIPPING FEES	15,000.00	0-01-32-465-222	B	TIPPING FEES	R	05/11/20	05/20/20	
20000524	05/18/20	01029 DELSEA FLORIST						
1 Memorial Flowers	275.00	0-01-25-240-285	B	CPU/D.A.R.E	R	05/18/20	05/20/20	552020
20000525	05/18/20	DELVE005 DEL VEL CHEM CO.						
1 HAND SANITIZER #535883	199.99	0-01-26-310-259	B	SUPPLIES/CLEANING	R	05/18/20	05/20/20	535883
20000526	05/18/20	GOODYAER Goodyear Auto Service						
1 POLICE ALIGN #148801	69.95	0-01-26-315-248	B	POLICE VEHICLES/TIRES	R	05/18/20	05/20/20	148801
20000528	05/18/20	00403 SOUTH JERSEY PAPER PROD INC.						
1 CLEANING SUPPLIES COMM. CENTER	120.07	0-01-26-311-242	B	OFFICE SUPPLIES	R	05/18/20	05/21/20	268001
20000529	05/18/20	00475 WINZINGER, ROBERT T INC.						
1 GRADE TRIUMPH RD.	469.41	0-01-26-290-274	B	DRAINAGE PROJECTS	R	05/18/20	05/21/20	2005126

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20000530	05/18/20	WATERLIN WATERLINE GLASSBORO LLC									
1		POLICE CAR WASH	4.00	0-01-26-315-248	B	POLICE VEHICLES/TIRES	R	05/18/20	05/20/20		7828
20000532	05/18/20	00027 G&S cCleaners LLC									
1		Feb 2020	511.00	0-01-25-240-270	B	MAINTENANCE OF UNIFORMS	R	05/18/20	05/20/20		FEB 2020
20000533	05/18/20	00353 RIGGINS, INC.									
1		Gas	1,229.51	0-01-31-460-231	B	UNLEADED GAS - POLICE	R	05/18/20	05/20/20		75020691
20000535	05/19/20	00401 LEE RAIN, INC									
1		IRRIGATION PARTS 85635	551.17	0-01-26-310-246	B	BUILDING REPAIRS/MAINTENANCE	R	05/19/20	05/21/20		85635
2		IRRIGATION PARTS 85660	16.64	0-01-26-310-246	B	BUILDING REPAIRS/MAINTENANCE	R	05/19/20	05/21/20		85660
3		IRRIGATION PARTS 85787	455.90	0-01-26-310-246	B	BUILDING REPAIRS/MAINTENANCE	R	05/21/20	05/21/20		85787
4		IRRIGATION PARTS 85804	26.29	0-01-26-310-246	B	BUILDING REPAIRS/MAINTENANCE	R	05/21/20	05/21/20		85804
5		IRRIGATION PARTS 85811	49.94	0-01-26-310-246	B	BUILDING REPAIRS/MAINTENANCE	R	05/21/20	05/21/20		85811
			<u>1,099.94</u>								
20000537	05/19/20	00450 COMP SOLUTIONS & SERVICES INC									
1		Setup Network Switch & Wiring	199.00	0-01-43-490-239	B	MATERIALS AND SUPPLIES	R	05/19/20	05/21/20		
20000538	05/19/20	ENFORSYS ENFORSYS									
1		ANN MAINT & SUBSCRIP SERVICE	1,075.00	0-01-25-265-205	B	EQUIPMENT MAINTENANCE	R	05/19/20	05/20/20		10166
20000539	05/19/20	00958 TAX COLL TREAS ASSN NJ									
1		TCTA WEBINAR/SPRING CONFERENCE	200.00	0-01-20-145-225	B	EDUCATION/SEMINARS	R	05/19/20	05/20/20		
20000540	05/19/20	MCGUIGAN McGuigan, Jeffrey									
1		Flags for Gonzalez	510.00	0-01-25-240-285	B	CPU/D.A.R.E	R	05/19/20	05/20/20		GONZALEZ MEM
20000541	05/19/20	HOUPERT HOUPERT FLEET SERVICES LLC									
1		#23 Shocks/Air springs P1440	508.96	0-01-26-315-249	B	DPW VEHICLES/TIRES	R	05/19/20	05/21/20		P1440
20000542	05/19/20	LILLISTO LILLISTON JEEP DODGE CHRYSTER									
1		POLICE POWER PUMP 259804	571.56	0-01-26-315-248	B	POLICE VEHICLES/TIRES	R	05/19/20	05/21/20		259804
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Total Purchase Orders:		44	Total P.O. Line Items:		52	Total List Amount:		2,052,521.31	Total Void Amount:		0.00

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Totals by Year-Fund  
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2,045,756.31	0.00	0.00	2,045,756.31
CAPITAL ACCOUNT	2,202.80	0.00	0.00	2,202.80
STATE AND FEDERAL GRANT FUND	4,562.20	0.00	0.00	4,562.20
Total of All Funds:	<u>2,052,521.31</u>	<u>0.00</u>	<u>0.00</u>	<u>2,052,521.31</u>

**TOWNSHIP OF FRANKLIN**  
**R-93-20**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO PROCESS THIRD  
QUARTER “ESTIMATED” TAX BILLS, DUE AUGUST 1, 2020**

**WHEREAS**, in light of the disruption caused by the Corona Virus outbreak, the State delayed the adoption of the State Fiscal year 2021 Budget to September 30, 2020; and

**WHEREAS**, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; and

**WHEREAS**, the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; and

**WHEREAS**, without an adopted 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

**WHEREAS**, the DLGS “strongly recommends” under Local Finance Notice 2020-07 “that municipalities prepare to issue estimated property tax bills for 2020”; and

**WHEREAS**, the Tax Collector, in consultation with the Chief Financial Officer, computed and certified and estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Franklin in the County of Gloucester as follows:

1. The Municipal Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the municipality for the third installment of 2020 taxes. The Tax Collector shall proceed and take such actions as permitted by N.J.S.A. 54:4-66.2 et seq.
2. The entire estimated tax levy and estimated tax rate for 2020 are hereby set as shown in the Attachment A.
3. The Municipal Tax Collector must mail the estimated tax bills to property owners no later than June 30, 2020.

**BE IT FURTHER RESOLVED** that the third quarterly installment of 2020 taxes shall not be subjected to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

**ADOPTED** at a meeting of the Township Committee of the Township of Franklin on May 26, 2020.

Attest:

Township of Franklin

\_\_\_\_\_  
**Barbara Freijomil, Clerk**

\_\_\_\_\_  
**John Bruno, Mayor**

CERTIFICATION

I, Barbara Freijomil, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on May 26, 2020.

\_\_\_\_\_  
Barbara Freijomil, Municipal Clerk

Township of Franklin  
R-94-20

Resolution for Approval to submit a grant application and execute a grant contract with the  
New Jersey Department of Transportation for the FY-2021 Municipal Aid  
Program

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Franklin,  
Gloucester County formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit  
an electronic grant application identified as MA- FY-2021 Municipal Aid Program Road  
Resurfacing to the New Jersey Department of Transportation on behalf of the Township of  
Franklin.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the  
grant agreement on behalf of the Township of Franklin and that their signature constitutes  
acceptance of the terms and conditions of the grant agreement and approves the execution  
of the grant agreement.

ATTEST:

TOWNSHIP OF FRANKLIN

\_\_\_\_\_  
Barbara Freijomil, Municipal Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the  
foregoing Resolution was presented and duly adopted by the Township Committee at a meeting of  
the Franklin Township Committee held on May 26, 2020.

\_\_\_\_\_  
Barbara Freijomil, Municipal Clerk

**TOWNSHIP OF FRANKLIN**

**COUNTY OF GLOUCESTER**

**EMERGENCY TEMPORARY RESOLUTION N.J.S.A. 40A:4-20**

**RESOLUTION NO. 95-20**

**WHEREAS**, NJSA 40A:4-20 provides that, in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the governing body may make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for the current fiscal year and the date of the adoption of the budget for the current fiscal year; and

**WHEREAS**, the amount of such emergency temporary appropriations shall be included under corresponding headings in the budget as adopted or, if such appropriations are adopted after the introduction and approval of the budget and were not included in the budget as approved such appropriations shall be included by amendment in the budget as adopted without public advertisement or public hearing; and

**WHEREAS**, the Township has deemed certain emergency temporary appropriations to be necessary and such appropriations are conforming to the provisions of NJSA 40A:4-20;

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all members therefore affirmatively concurring) that in accordance with N.J.S.A 40A:4-20 the following:

1. Emergency temporary appropriations are made and the same are hereby made for:

**See Attached Schedule**

2. That said Emergency Temporary Appropriation will be provided for in full in the 2020 budget under the titles as listed above.
3. That two certified copies of this resolution be filed with the Director of Local Government Services.

ATTEST:

\_\_\_\_\_  
Barbara Freijomil, Municipal Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CLERK'S CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, County of Gloucester, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Committee of the Township of Franklin at a meeting of said Committee held on May 26, 2020 and said resolution was adopted by not less than a two-thirds vote of the members of the Committee.

\_\_\_\_\_  
Barbara Freijomil, Municipal Clerk

	Temp Budget
General Administration SW	\$ 40,000.00
Mayor and Committee SW	8,000.00
Municipal Clerk SW	30,000.00
Financial Admin. SW	16,000.00
Tax Collection SW	30,000.00
Tax Collection OE	3,500.00
Planning Board SW	15,000.00
Planning Board OE	4,000.00
Police SW	100,000.00
Uniform Fire Safety SW	8,000.00
Uniform Fire Safety OE	3,000.00
Prosecutor SW	10,000.00
Public Works SW	100,000.00
Public Works OE	40,000.00
Solid Waste SW	25,000.00
Public Buildings OE	25,000.00
Community Center SW	16,500.00
Vehicle Maintenance OE	35,000.00
Recreation SW	400.00
Maintenance of Parks	10,000.00
Landfill OE	165,000.00
Municipal Court SW	60,000.00
Municipal Court OE	6,000.00
Public Defender SW	2,000.00
Construction Official SW	35,000.00
Cable TV SW	1,500.00
Social Security	150,000.00
Unemployment Insurance	20,000.00
Maint of Library	500,000.00
Joint Court SW	25,000.00
Joint Court OE	3,000.00
Shared Police - Buena SW	160,000.00
Shared Police - Buena OE	52,000.00
Shared Police - Newfield SW	97,000.00
Shared Police - Newfield OE	20,000.00

**TOWNSHIP OF FRANKLIN**

**O-7-20**

**CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO TOWNSHIP FACILITIES AND ROADWAYS AND THE ACQUISITION OF EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS, BY AND IN THE TOWNSHIP OF FRANKLIN, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AND APPROPRIATING \$65,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP**

**WHEREAS**, the Township of Franklin, in the County of Gloucester, State of New Jersey (the “Township”), wishes to undertake various capital improvements to Township facilities and roadways and acquire capital equipment for the Public Works Department; and

**WHEREAS**, the cost of said improvements or purposes is estimated to be \$65,000; and

**WHEREAS**, the Township desires to authorize the appropriation and expenditure of \$65,000 from the Capital Improvement Fund of the Township for the purpose of undertaking various capital improvements to Township facilities and roadways and acquiring capital equipment for the Public Works Department.

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRANKLIN, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY** (a majority of the full membership thereof affirmatively concurring), **AS FOLLOWS:**

**SECTION 1.** The capital improvements or purposes described in Section 2 of this Capital Ordinance are hereby authorized as general capital improvements to be undertaken by the Township. For the said improvements or purposes, there are hereby appropriated the amount of \$65,000 from the Capital Improvement Fund of the Township to fund the total cost.

**SECTION 2.** The capital expenditures authorized by this Capital Ordinance include, but are not limited to, improvements to wells at various township facilities (\$30,000); the purchase of equipment for the Department of Public Works, including but not limited to, a tire mounting machine and spin balancer (\$8,000); and engineering costs associated with the resurfacing of Pennsylvania Avenue (\$27,000) which is otherwise being paid for through a grant.

**SECTION 3.** The expenditure of the \$65,000, consisting of an appropriation of \$65,000 from the Capital Improvement Fund of the Township for the improvements or purposes set forth in Section 2 hereof, is hereby authorized and approved. The Mayor, the Clerk, the Chief

Financial Officer and any other official/officer of the Township are each hereby authorized and directed to execute, deliver and perform any agreement to undertake the improvements or purposes set forth herein and to effectuate the transaction contemplated hereby.

**SECTION 4.** The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs is on file in the Office of the Clerk and is available for public inspection.

**SECTION 5.** This ordinance shall take effect immediately after final adoption and approval by the Mayor as described in N.J.S.A. 40:49-2.

ATTEST:

TOWNSHIP OF FRANKLIN

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, County of Gloucester, do here certify that the foregoing Ordinance was introduced at the Regular Meeting of the Township of Franklin held on May 12, 2020 and thereafter duly advertised in the legal newspaper of the Township at least seven (7) days prior to it being considered for final passage and adoption at a subsequent meeting to be held on May 26, 2020 at which time any person interested therein will be given an opportunity to be heard.

\_\_\_\_\_  
Barbara Freijomil, Municipal Clerk

Introduced May 12, 2020

Name	Yes	No	Abstain	Absent
Doyle				
Flaim				
Bruno				
Petsch-Wilson				
Deegan				

Adopted May 26, 2020

Name	Yes	No	Abstain	Absent
Doyle				
Flaim				
Bruno				
Petsch-Wilson				
Deegan				