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TOWNSHIP OF FRANKLIN
COUNTY OF GLOUCESTER

State of New Jersey

1571 Delsea Drive

FRANKLINVILLE, NEW JERSEY 08322

856-694-1234

Township Clerk

Barbara Freijomil

2. CALL MEETING TO ORDER
Open Public Meetings Act Statement

3. Roll Call
Mayor
John Bruno

Deputy Mayor
Heather Flaim

Township Committee
Timothy Doyle
Jonathan Keen
Michael Marsh

4. Motion To Open First Public Portion For Resolutions And/Or Ordinances Below

5. Motion To Approve Correspondence And Reports

6. Motion To Approve Minutes

7. Motion To Approve Bill List

8. Motion To Approve Raffle

9. Resolutions

Documents:

[RESOLUTION 097-23 RESOLUTION TO CANCEL OUTSTANDING CHECKS \(PDF\).PDF](#)

[RESOLUTION 098-23 ESTABLISHMENT OPERATION OF FACILITY FOR CANNABIS CULTIVATION \(PDF\).PDF](#)

10. Ordinances

Documents:

[ORDINANCE 06-23 CREATING TECHNICAL ASSISTANT TO CONSTRUCTION OFFICIAL \(PDF\).PDF](#)

[ORDINANCE 07-23 SALARY ORDINANCE \(PDF\).PDF](#)

11. Motion To Open Second Public Portion For Any Comments Or Questions
12. Administrator/Departmental Reports
13. Adjourn

**TOWNSHIP OF FRANKLIN
R-97-23**

**RESOLUTION AUTHORIZING THE CANCELLATION OF OUTSTANDING
CHECKS FROM VARIOUS ACCOUNTS**

WHEREAS, there exists outstanding checks in various bank accounts that are older than one year; and

WHEREAS, those checks need to be cancelled from the books and records of the Township of Franklin.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that the following checks are hereby cancelled:

Current Fund:

<u>Check #</u>	<u>Amount</u>	<u>Check #</u>	<u>Amount</u>
31833	\$ 165.00	36537	\$185.84
32122	118.50	36646	63.78
32462	124.45	36670	2,956.44
32529	677.00	36713	491.60
32592	225.00	36749	371.84
32760	120.00	36789	200.00
32956	11.77	36792	2,081.26
33031	178.00	37018	2,321.58
33878	1,341.96	137368	4,382.15
34085	100.75	138215	856.88
36125	225.00	139185	2,555.60
36132	184.95	139287	42.60
36160	98.05	139341	74.03
36205	60.00	139529	37.35
36222	3.90	139534	135.41
36425	48.76		
36477	1,455.44		
36482	1,059.96		

Dog License Trust:

<u>Check #</u>	<u>Amount</u>
1586	\$30.00

Recreation Trust:

<u>Check #</u>	<u>Amount</u>	<u>Check #</u>	<u>Amount</u>
1184	\$4,500.00	1235	\$ 75.00

AND BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Chief Financial Officer of the Township of Franklin for her records.

Adopted: April 11, 2023

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
T. Doyle						
H. Flaim						
J. Keen						
M. Marsh						
J. Bruno						

Attest:

Township of Franklin

Barbara Freijomil, Clerk

John Bruno, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on April 11, 2023.

Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN
GLOUCESTER COUNTY, NEW JERSEY**

R-98-23

**SUPPORTING THE ESTABLISHMENT AND OPERATION OF A FACILITY FOR
CANNABIS CULTIVATION AND MANUFACTURING ON THE PREMISES
OWNED BY 1986 DELSEA DRIVE INC, LOCATED AT 1986 DELSEA DRIVE**

WHEREAS, on January 18, 2010, Governor Jon Corzine signed the New Jersey Compassionate Use Medical Marijuana Act, N.J.S.A. 24:61-1, et seq., which provided for the legalization of medical marijuana and creation of a program to allow persons suffering from qualifying debilitating medical conditions to obtain medical marijuana in a safe, timely, and compassionate manner; and

WHEREAS, the State of New Jersey, in 2018, amended its regulatory scheme so as to expand the scope of citizens to whom medical marijuana may be prescribed and so as to make medical marijuana more accessible and available to many of the citizens who need it; and

WHEREAS, on November 3, 2020, the Marijuana Legalization Amendment was approved by voters in New Jersey, which legalized the possession and use of cannabis for residents twenty-one years of age or older; and

WHEREAS, on February 22, 2021, Governor Phil Murphy signed into law the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Act, which established the adult use cannabis program in the State of New Jersey; and

WHEREAS, on April 27, 2021, in response to the deadline for municipal action imposed by the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act, N.J.S.A. 24:6I-45, et seq., the Township of Franklin adopted Ordinance O-06-21, prohibiting certain classes of cannabis businesses from operating within the Township (the “Township’s Cannabis Ordinance”); and

WHEREAS, the Township’s Cannabis Ordinance did not prohibit the operation of licensed Class 1 cultivation and Class 2 manufacturing operations; and

WHEREAS, in order for applicants to submit a complete application to the Cannabis Regulatory Commission (the “CRC”), the regulations promulgated by the CRC, at N.J.A.C. 17:30-7.10(b)(9) and N.J.A.C. 17:30-7.8(a)(5), require applicants to submit proof of local support in the form of a governing body resolution; and

WHEREAS, the New Jersey Cannabis Regulatory Commission issued a Guidance Memorandum to Municipal Officials dated December 10, 2021, entitled “Proof of Local Support; Municipal Preference; Fees,” providing guidance on the content of a resolution demonstrating local support, indicating that a resolution of support is to contain the following representations:

1. The license applicant’s legal name under which they are registered to do business in the State of New Jersey;
2. A determination that the municipality has authorized the type of cannabis business license being sought by the license-applicant to operate within its jurisdiction; and
3. A confirmation that if the municipality has imposed a limit on the number of licensed cannabis businesses, the issuance of a license to the license applicant by the Commission would not exceed that limit, or that the first applicants to receive CRC approval will be deemed approved by the municipality.

NOW THEREFORE, BE IT RESOLVED, that the Township of Franklin makes the following representations to the Cannabis Regulatory Commission, consistent with the requirements of the Cannabis Regulatory Commission’s December 10, 2021, Memorandum directed to Municipal Officials:

- i. This Resolution applies to Universal Grow Company INC and their proposed facility to accommodate licensed Class 1 cultivation and Class 2 manufacturing operations, to be located at 1986 Delsea Drive, (Block 4001 Lot 7) in the Township’s Highway Commercial (HC) Zoning District.
- ii. The Township of Franklin, through the adoption of Ordinance O-06-21, has authorized Class 1 and Class 2 cannabis businesses to operate in the Township upon receiving the appropriate zoning and other applicable state and local approvals. A Use Variance is required to operate a Class 1 and Class 2 cannabis business in the Highway Commercial Zoning District.
- iii. The Township of Franklin has not imposed a limit on the number of Class 1 cultivation licenses and/or Class 2 manufacturing licensees to be operational within the Township.

BE IT FURTHER RESOLVED that the operation of a Class 1 and Class 2 cultivation and manufacturing facility within the Township of Franklin requires the license holder to comply with any applicable site plan requirements, local Ordinance requirements, all State laws and regulations, any terms and conditions of the Class 1 and/or Class 2 license. This resolution is contingent upon the complete review of this facility, the proposed site improvement and any supporting documentation required by law at the above location and the subsequent approval of described facility at the above described location by the planning and zoning boards of Franklin Township, Gloucester County.

BE IT FINALLY RESOLVED that the Township of Franklin, including its Administrators and Professionals, may communicate with the Cannabis Regulatory Commission as necessary to confirm and/or supplement the contents of this Resolution as may be requested by the Commission.

Adopted: April 11, 2023

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
T. Doyle						
J. Keen						
M. Marsh						
H. Flaim						
J. Bruno						

ATTEST:

TOWNSHIP OF FRANKLIN

Barbara Freijomil, Clerk

John Bruno, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, County of Gloucester, do hereby certify that the forgoing Resolution was presented and duly adopted by the Township Committee at a meeting held on Tuesday, April 11, 2023.

Barbara Freijomil, Clerk

TOWNSHIP OF FRANKLIN

O-6-23

**ORDINANCE CREATING THE JOB DESCRIPTION AND JOB CLASSIFICATION OF
TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL (TACO) AND
ESTABLISHING THE QUALIFICATIONS FOR THE POSITION**

WHEREAS, the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, is desirous of designating and creating a job title of Technical Assistant to the Construction Official for the Zoning and Construction Department of the Township Administration; and

WHEREAS, the Township Committee has determined that there is a need for this position within the Township of Franklin and the position will be a confidential position; and

NOW, THEREFORE, BE IT ORDAINED that the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that the position of Technical Assistant to the Construction Official is hereby created effective April 3, 2023;

BE IT FURTHER ORDAINED that the job description shall be the description set forth in the document entitled “Job Description: Technical Assistant to the Construction Official attached hereto as Exhibit “A”;

BE IT FURTHER ORDAINED that the job qualifications for the position of TACO shall be the qualifications set forth in the document entitled “Job Qualifications: TACO’ attached hereto as Exhibit “B”;

Attest:

Township of Franklin

BARBARA FREIJOMIL, CLERK

JOHN BRUNO, MAYOR

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, County of Gloucester, do here certify that the foregoing Ordinance was introduced at the Regular Meeting of the Township of Franklin held on April 11, 2023 and thereafter duly advertised in the legal newspaper of the Township at least seven (7) days prior to it being considered for final passage and adoption at a subsequent meeting to be held on April 25, 2023 at which time any person interested therein will be given an opportunity to be heard.

Barbara Freijomil, Municipal Clerk

TOWNSHIP OF FRANKLIN

0-7-23

**AN ORDINANCE ESTABLISHING THE SALARIES AND WAGES
OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF
FRANKLIN, COUNTY OF GLOUCESTER IN THE STATE OF NEW JERSEY**

BE IT ORDAINED by the Township Committee of the Township of Franklin, County of Gloucester in the State of New Jersey that the following salary and wage ranges are hereby established for municipal officials and employees of the Township of Franklin.

SECTION I. The salary and wages enumerated in this section shall be paid to full time employees every other week at a sum equal to the annual salary divided by the number of pay periods in the calendar year to January 1, 2023.

RANGES

Township Administrator	75,000 - 155,000
Chief of Police	80,000 - 160,000
Deputy Chief	115,000 - 140,000
Captain of Police	100,000 - 135,000
Lieutenant of Police	96,000 - 130,000
Sergeant of Police	90,000 - 115,000
Patrolman, 1st Class	84,000 - 105,000
Patrolman, 2nd Class	80,000 - 105,000
Patrolman, 3rd Class	75,000 - 95,000
Patrolman, 4 th Class	65,000 - 89,000
Patrolman, 5 th Class	65,000 - 82,000
Patrolman, 6 th Class	55,000 - 79,000
Patrolman, 7 th Class	50,000 - 69,000
Patrolman, 8 th Class	45,000 - 65,000
Patrolman, 9 th Class	40,000 - 58,000
Patrolman, 10 th Class	35,000 - 49,500
Superintendent, Dept Public Works	60,000 - 90,000
DPW Supervisor	35,000 - 80,000
Foreman, Dept Public Works	40,000 - 70,000
Foreman, Parks & Recreation	40,000 - 70,000
Community Development Director	60,000 - 85,000
Tax Collector/Search Officer	50,000 - 80,000
Deputy Tax Collector	28,000 - 48,000
Township Clerk	70,000 -115,000
Deputy Township Clerk	40,000- 65,000
Municipal Court Administrator	35,000 - 67,000
Administrator's Secretary	15,000 - 38,000
Planning and Zoning Administrative Officer	45,000 - 60,000

SECTION II. The salary and wages enumerated in this section shall be paid to part time salaried employees. Part time salaries will be paid every other week at a sum equal to the annual salary divided by the number of pay periods in the calendar year. The salary rates as established herein shall be retroactive to January 1, 2023.

Part Time Township Administrator	40,000 - 75,000
Construction Official	20,000 - 75,000
Chief Finance Officer	15,000 - 75,000
Community Center Director	25,000 - 65,000
Deputy Court Administrator	25,000 - 55,000
Qualified Purchasing Agent	10,000 - 25,000
Electrical Sub Code Official/Inspector	10,000 - 30,000
Building Inspector	10,000 - 30,000
Plumbing Sub Code Official/Inspector	10,000 - 30,000
Fire Protection Official	5,000 - 15,000
Technical Assistant to the Construction Official	35,000 - 60,000

ADA Coordinator	2,500 - 9,500
Court Recorder	2,500 - 5,000
Grants Coordinator	1,000 - 10,000
Recycling Coordinator	500 - 5,000
Uniform Fire Official	10,000 - 22,000
Assistant Uniform Fire Official	1,500 - 15,000
Zoning Officer	45,000 - 55,000

SECTION III. The wages enumerated in this section shall be paid to full and part time hourly employees. The hourly rates will be paid per pay period calculated by number of hours multiplied by hourly rate. The hourly rates as established herein shall be retroactive to January 1, 2023.

Assistant Administrator (per hour)	35.00 - 50.00
Planning and Zoning Coordinator (per hour)	20.00 - 35.00
Mechanic, 1st Class (per hour)	18.00 - 31.00
Mechanic, 2nd Class (per hour)	18.00 - 29.00
Mechanic, 3- Class (per hour)	17.00 - 28.00
Mechanic, 4th Class (per hour)	17.00 - 27.00
Mechanic, Probation (per hour)	15.00 - 24.00
CDL Driver, Class 1 (per hour)	18.00 - 30.00
CDL Driver, Class 2 (per hour)	18.00 - 29.00
CDL Driver, Class 3 (per hour)	16.00 - 27.00
CDL Driver, Class 4 (per hour)	15.00 - 26.00
CDL Driver, Probation (per hour)	15.00 - 22.00
Laborer, 1- Class, after 10 years (per hour)	15.00 - 27.00
Laborer, 2nd Class, after 4 years (per hour)	15.00 - 23.00
Laborer, 3rd Class, eligible after one year (per hour)	18.00 - 22.00
Laborer 1- Year after Probation (per hour)	15.00 - 19.00
Laborer Probation (per hour)	15.00 - 18.00
Laborer Part Time (per hour)	15.00 - 18.00
Operator, Heavy Equip (per hour)	15.00 - 28.00
Community Center Director (per hour)	15.00 - 20.00
Audio Visual Technician (per hour)	15.00 - 50.00
Electrical Inspector (per hour)	15.00 - 50.00
Building Inspector (per hour)	15.00 - 45.00
Fire Sub Code Official (per hour)	15.00 - 45.00
Plumbing Inspector (per hour)	15.00 - 45.00
Zoning Officer (per hour)	15.00 - 45.00
Code Enforcement Officer	15.00 - 45.00
Housing Inspector (per hour)	15.00 - 45.00
Fire Protection Official (per hour)	15.00 - 25.00
Flex Clerk	15.00 - 18.00
Asst Admin Clerk (temporary) (per hour)	15.00 - 17.00
Asst Admin Clerk (Probation) (per hour)	15.00 - 17.00
Asst Admin Clerk 1- yr after Probation (per hr)	15.00 - 19.00
Asst Admin Clerk, elig after 1 year (per hr)	15.00 - 22.00
Admin. Clerk, after 4 years (per hour)	15.00 - 23.00
Senior Admin. Clerk, elig after 10 years (per hour)	15.00 - 26.00
Senior Admin. Clerk, elig after 15 years (per hour)	15.00 - 28.00
Construction Clerk, Probation (per hour)	15.00 - 21.00
Construction Clerk (per hour)	15.00 - 25.00
Senior Construction Clerk elig after 10 yrs (per hour)	15.00 - 28.00
Senior Construction Clerk elig after 15 yr (per hour)	15.00 - 29.00
Finance Clerk (per hour)	15.00 - 40.00
Bus Driver (per hour)	15.00 - 25.00
Deputy Court Clerk (per hour)	15.00 - 30.00
GIS Consultant (per hour)	15.00 - 20.00
Meals on Wheels Courier (per hour)	15.00 - 20.00
Police Special Class II (per hour)	15.00 - 35.00
Police Aide (per hour)	15.00 - 35.00
Computer Support Specialist (per hour)	15.00 - 40.00

Administrative Intern (per hour)	15.00 - 15.00
Human Resource Coordinator	15.00 - 40.00

SECTION IV. The salary and wages enumerated in this section shall be payable quarterly:

Economic Development Secretary	500 - 3,000
Environmental Commission Secretary	500 - 3,000
Recreation Commission Secretary	500 - 3,000
Planning Board Secretary	1,000 - 3,000
Zoning Board Secretary	1,000 - 3,000
Cable TV Operator	500 - 5,000-
Cable Television Secretary	1,000 - 3,000
Magistrate Substitute (full session per day)	\$725.00
Magistrate Substitute (½ day session)	\$400.00
Prosecutor Substitute (full session per day)	\$500.00
Prosecutor Substitute (½ day session)	\$300.00

SECTION V. The salary and wages enumerated in this section shall be paid every month at a sum equal to one-twelfth (1/12) of the annual salary or per hourly wages.

Municipal Court Magistrate	45,000 - 70,000
Municipal Prosecutor	19,000 - 50,000
Public Defender	7,500 - 20,000
Member of the Township Committee	4,000
Mayor of Township Committee	6,000
Emergency Management Coordinator	1,000 - 10,000
Court Interpreter	1,000 - 6,000

SECTION VI. Fringe benefits will be in accordance with respective collective bargaining agreements and individual employment agreements. State minimum wages are in effect per law.

SECTION VII. The mileage reimbursement for business use of an employee’s personal vehicles will be in accordance with the Internal Revenue Service Code, Section 162, Mileage Reimbursement Allowance Rate.

This ordinance shall take effect immediately upon passage and publication in the manner required by law.

ATTEST:

TOWNSHIP OF FRANKLIN

Barbara Freijomil, Municipal Clerk

John Bruno, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, County of Gloucester, do here certify that the foregoing Ordinance was introduced at the Regular Meeting of the Township of Franklin held on January 10, 2023 and thereafter duly advertised in the legal newspaper of the Township at least seven (7) days prior to it being considered for final passage and adoption at a subsequent meeting to be held on January 24, 2023 at which time any person interested therein will be given an opportunity to be heard.

Barbara Freijomil, Municipal Clerk

Introduced April 11, 2023

Name	Yes	No	Abstain	Absent
Doyle				
Flaim				
Keen				
Marsh				
Bruno				

Adopted April 25, 2023

Name	Yes	No	Abstain	Absent
Doyle				
Flaim				
Keen				
Marsh				
Bruno				