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**TOWNSHIP OF FRANKLIN**  
COUNTY OF GLOUCESTER

State of New Jersey

1571 Delsea Drive

FRANKLINVILLE, NEW JERSEY 08322

856-694-1234

**Township Clerk**

Barbara Freijomil

2. CALL MEETING TO ORDER  
Open Public Meetings Act Statement

3. Roll Call

**Mayor**

John Bruno

**Deputy Mayor**

Heather Flaim

**Township Committee**

Timothy Doyle

Jonathan Keen

Michael Marsh

4. Public Hearing On The Following Ordinance  
O-01-23 Establishing the Salaries and Wages of Municipal Officials and Employees  
of the Township of Franklin

5. Motion To Open First Public Portion For Resolutions And/Or Ordinances Below

6. Motion To Approve Correspondence And Reports

7. Motion To Approve Minutes

8. Motion To Approve Bill List

9. Motion To Approve Licenses For 2023

10. Motion To Approve Raffle License

11. Resolutions

11.I. Resolutions

Documents:

[RESOLUTION 042-23 ESCROW CLOSURE ZB2202 PAUL ESPOSITO  
\(PDF\).PDF](#)

[RESOLUTION 043-23 ESCROW CLOSURE PB16-3A.MORGAN](#)

[DEVELOPMENT GROUP \(PDF\).PDF](#)  
[RESOLUTION 044-23 ESCROW CLOSURE PB16-3.MORGAN DEVELOPMENT GROUP \(PDF\).PDF](#)  
[RESOLUTION 045-22 ESCROW CLOSURE PB2208 GALLARDO, PBM00410 MORGAN \(PDF\).PDF](#)  
[RESOLUTION 046-23 SURVEY - BELLONE DANKO \(PDF\).PDF](#)  
[RESOLUTION 047-23 TITLE WORK - BELLONE DANKO \(PDF\).PDF](#)  
[RESOLUTION 048-23 GINA HAYES BANK SIGNOR \(PDF\).PDF](#)

12. Introduction Of The Following Ordinance: Public Hearing Will Be On February 28, 2023
  - O-03-23 Authorizing the Special Service Fee Charge for Requests Concerning Body Worn Camera Recordings Submitted tot the Township of Franklin Police Department
  - O-04-23 Authorizing the Statutory Fee Increase for Applications for Permit to Carry Firearms Submitted to the Township of Franklin Police Department

- 12.I. Document

Documents:

[ORDINANCE 03-23 SPECIAL CHARGE BODY WARN CAMERA \(PDF\).PDF](#)

13. Motion To Open Second Public Portion For Any Comments Or Questions
14. Administrator/Departmental Reports
15. Adjourn

**TOWNSHIP OF FRANKLIN  
R-42-23**

**A RESOLUTION AUTHORIZING THE CFO TO REFUND THE FOLLOWING  
ESCROW FEES AND CLOSE THE FOLLOWING ESCROW ACCOUNTS**

**WHEREAS**, Land Use Board Application, ZB2202, Paul Esposito should be closed.

**WHEREAS**, all invoices have been paid.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Committee of the Township of Franklin that the Chief Financial Officer is hereby authorized to refund the amount of:

ZB2202 there is \$16.75 in funds left in this account that needs to be refunded and then this account can be closed.

Adopted: January 24, 2023

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>T. Doyle</b>						
<b>H. Flaim</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						
<b>J. Bruno</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 24, 2023.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-43-23**

**A RESOLUTION AUTHORIZING THE CFO TO REFUND THE FOLLOWING  
ESCROW FEES AND CLOSE THE FOLLOWING ESCROW ACCOUNTS**

**WHEREAS**, Land Use Board Application, PB-16-3A. Morgan Development Group, should be closed.

**WHEREAS**, all invoices have been paid.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Committee of the Township of Franklin that the Chief Financial Officer is hereby authorized to refund the amount of:

PB16-3A has \$223.75 left in the account that should be refunded and the account closed.

Adopted: January 24, 2023

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>T. Doyle</b>						
<b>H. Flaim</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						
<b>J. Bruno</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 24, 2023.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-44-23**

**A RESOLUTION AUTHORIZING THE CFO TO REFUND THE FOLLOWING  
ESCROW FEES AND CLOSE THE FOLLOWING ESCROW ACCOUNTS**

**WHEREAS**, Land Use Board Application, PB-16-3. Morgan Development Group, should be closed.

**WHEREAS**, all invoices have been paid.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Committee of the Township of Franklin that the Chief Financial Officer is hereby authorized to refund the amount of:

PB16-3 has \$308.40 left in the account that should be refunded and the account closed.

Adopted: January 24, 2023

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>T. Doyle</b>						
<b>H. Flaim</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						
<b>J. Bruno</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 24, 2023.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-45-22**

**A RESOLUTION AUTHORIZING THE CFO TO REFUND THE FOLLOWING  
ESCROW FEES AND CLOSE THE FOLLOWING ESCROW ACCOUNTS**

**WHEREAS**, Land Use Board Application, PB2208, Gallardo Investments LLC, and PBM00410 Morgan Development Group, should be closed.

**WHEREAS**, all invoices have been paid.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Committee of the Township of Franklin that the Chief Financial Officer is hereby authorized to refund the amount of:

PB2208 and PBM00410 have no funds left in the account, this is a closure only.

Adopted: January 24, 2023

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>T. Doyle</b>						
<b>H. Flaim</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						
<b>J. Bruno</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 24, 2023.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
GLOUCESTER COUNTY  
R-46-23**

**AWARDING CONTRACT TO FRALINGER ENGINEERING FOR SURVEYING SERVICES FOR FARMLAND PRESERVATION PROJECTS IN THE TOTAL AMOUNT OF \$15,928.00**

**WHEREAS**, the Township of Franklin has the need for surveying services for Farmland Preservation Projects which have submitted Farmland Preservation applications through the Franklin Township Municipal Planning Incentive Grant (PIG) Program as described below:

OWNER	BLOCK / LOT	APPROX. ACRES
Andrew M. Bellone, Jr., and Thomas L. Bellone	6805 / 4.01,6	51.41 (with exceptions)
Phillip A. Danko	6805 / 3	30.98 (with exceptions)

**WHEREAS**, after due notice and advertisement, sealed bids were received and opened by the Franklin Township Farmland Preservation Program on December 28, 2022; and, after following appropriate public bidding procedures, it was determined that Fralinger Engineering was the lowest responsive and responsible bidder for appraisal services; and

**WHEREAS**, based upon this submission, it is the request and recommendation of Ken Atkinson, Facilitator, Franklin Township Farmland Preservation Program that the following bids be approved by the Mayor and Committee of the Township of Franklin:

1. Bid of Fralinger Engineering, dated December 20, 2022, for surveying services in the amount of \$8,440.00 for the Bellone property;
2. Bid of Fralinger Engineering, dated December 20, 2022, for surveying services in the amount of \$7,488.00 for the Danko property; and

**WHEREAS**, the CFO has certified the availability of funds in the amount of \$15,928.00 which shall be charged against budget line-item No. T-29-00-000-001 entitled Municipal Open Space Trust; and

**WHEREAS**, once settlement is completed on the properties, the Township of Franklin will be eligible to receive a 50% cost-share grant from the State Agriculture Committee (SADC) for the total contract amount (reimbursement estimated to be \$7,964.00 total).

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that the following bids are hereby approved:

1. Bid of Fralinger Engineering, in the total amount of \$15,928.00; and

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are authorized to execute all documents required to effectuate this contract.

Adopted: January 24, 2023

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>T. Doyle</b>						
<b>H. Flaim</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						
<b>J. Bruno</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on Tuesday, January 24, 2023.

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Barbara Freijomil, Clerk



**TOWNSHIP OF FRANKLIN  
GLOUCESTER COUNTY  
R-47-23**

**AWARDING CONTRACT TO WEST JERSEY TITLE AGENCY FOR TITLE WORK SERVICES FOR FARMLAND PRESERVATION PROJECTS IN THE TOTAL AMOUNT OF \$3,444.00**

**WHEREAS**, the Township of Franklin has the need for title work services for Farmland Preservation Projects which have submitted Farmland Preservation applications through the Franklin Township Municipal Planning Incentive Grant (PIG) Program as described below:

<b>OWNER</b>	<b>BLOCK / LOT</b>	<b>APPROX. ACRES</b>
Andrew M. Bellone, Jr., and Thomas L. Bellone	6805 / 4.01,6	51.41 (with exceptions)
Phillip A. Danko	6805 / 3	30.98 (with exceptions)

**WHEREAS**, after due notice and advertisement, sealed bids were received and opened by the Franklin Township Farmland Preservation Program on December 28, 2022; and, after following appropriate public bidding procedures, it was determined that West Jersey Title Agency was the lowest responsive and responsible bidder for appraisal services; and

**WHEREAS**, based upon this submission, it is the request and recommendation of Ken Atkinson, Facilitator, Franklin Township Farmland Preservation Program that the following bids be approved by the Mayor and Committee of the Township of Franklin:

1. Bid of West Jersey Title Agency, dated December 28, 2022, for title work services in the amount of \$1,912.00 for the Bellone property;
2. Bid of West Jersey Title Agency, dated December 28, 2022, for title services in the amount of \$1,532.00.00 for the Danko property; and

**WHEREAS**, the CFO has certified the availability of funds in the amount of \$3,444.00 which shall be charged against budget line-item No. T-29-00-000-001 entitled Municipal Open Space Trust; and

**WHEREAS**, once settlement is completed on the properties, the Township of Franklin will be eligible to receive a 50% cost-share grant from the State Agriculture Committee (SADC) for the total contract amount (reimbursement estimated to be \$1,722.00 total).

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that the following bids are hereby approved:

1. Bid of West Jersey Title Agency, in the total amount of \$3,444.00; and

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are authorized to execute all documents required to effectuate this contract.

Adopted: January 24, 2023

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>T. Doyle</b>						
<b>M. Marsh</b>						
<b>J. Keen</b>						
<b>H. Flaim</b>						
<b>J. Bruno</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

CERTIFICATION

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on Tuesday, January 24, 2023.

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Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-48-2023**

**RESOLUTION AUTHORIZING AN ADDITIONAL SIGNOR TO THE OFFICIAL DEPOSITORIES TO HONOR, PAY ANY AND ALL DRAFTS, CHECKS OR ORDERS OF THE TOWNSHIP OF FRANKLIN DRAWN AND COUNTERSIGNED BY THE PROPER OFFICERS OF THE TOWNSHIP**

**WHEREAS**, proper action has heretofore been taken by the Township Committee of the Township of Franklin, County of Gloucester, New Jersey, specifically by the passage of Resolution R-15-2023, naming Newfield National Bank, Fulton Bank and Franklin Savings Bank, as the official depositories of the Township of Franklin; and

**WHEREAS**, proper action has heretofore been taken by the Township Committee of the Township of Franklin, County of Gloucester, New Jersey, specifically by the passage of Resolution R-16-2023, naming the official signors of the township bank accounts; and

**WHEREAS**, Gina Hayes, is duly appointed Tax Collector and Finance Clerk of the Township of Franklin, and will serve in such capacities for the calendar year 2023.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that Newfield National Bank, Fulton Bank and Franklin Savings Bank, that all checks, drafts or orders drawn against the accounts of the Township of Franklin, be drawn and signed by Chief Financial Officer, countersigned by, John Bruno, Mayor, and Barbara Freijomil, Clerk. In the absence of the Mayor John Bruno, all checks, drafts or orders drawn against the accounts of the Township of Franklin, be drawn and signed by Robin Sarlo, Chief Financial Officer, countersigned by Deputy Mayor Heather Flaim, and Barbara Freijomil, Municipal Clerk. In the absence of CFO Robin Sarlo, Gina Hayes is authorized to sign all checks, drafts, or orders drawn against the accounts of the Township of Franklin along with the Mayor John Bruno/Deputy Mayor Heather Flaim and Clerk Barbara Freijomil. All drafts, checks or orders shall be drawn only upon proper authorization of the Township Committee of the Township of Franklin, for the payment of invoices, debts and obligations of the Township of Franklin, incurred and presented for payment during the calendar year 2023, subject, however, for the purpose of payroll when said checks are prepared by Primepoint Payroll Services, may be honored by the official depositories of the Township of Franklin when said check bears the preprinted signature of Robin Sarlo, Township Chief Financial Officer; and

**BE IT FURTHER RESOLVED**, that Newfield National Bank, Fulton Bank and Franklin Savings Bank, official depositories of the Township of Franklin, are hereby authorized to honor and pay all drafts, checks, or orders of the Township, properly drawn and countersigned as aforesaid, and for its doing so, this Resolution shall be sufficient warrant; and

**BE IT FURTHER RESOLVED**, that with respect to the countersignature of Barbara Freijomil, Clerk, and the signature of, John Bruno, Mayor, these two individuals may utilize a stamp bearing a facsimile of their signatures and utilization of such stamps by the Township Clerk and Mayor is hereby approved and confirmed by the Township Committee; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution, duly executed, be delivered to the proper officers of the Newfield National Bank, Fulton Bank and Franklin Savings Bank, as evidence of the Bank's authority to act in accordance therewith.

Adopted: January 24, 2023

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>T. Doyle</b>						
<b>H. Flaim</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

<b>J. Bruno</b>						
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Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 24, 2023.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**O-3-23**

**ORDINANCE AUTHORIZING THE SPECIAL SERVICE FEE CHARGE FOR REQUESTS CONCERNING BODY WORN CAMERA RECORDINGS SUBMITTED TO THE TOWNSHIP OF FRANKLIN POLICE DEPARTMENT AS PER N.J.S.A. 47:1A-5c.**

**WHEREAS**, the State of New Jersey Legislature N.J.S.A. 47:1A-5c permits a Special Service charge: whenever the nature, format, manner of collation, or volume of a government records embodied in the form of printed matter to be inspected, examined or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or involves an extraordinary expenditure of time and effort to accommodate the request, the public agency may charge, in addition to the actual cost of duplicating the record, a special service charge that shall be reasonable and shall be based upon the actual direct cost of providing the copy or copies.;

**WHEREAS**, Franklin Township Police Department is receiving requests for body worn camera footage, which may contain and need to be redacted: (a) captures the image of a victim of a criminal offense; (b) captures the image of a child; (c) was made in a residential premise (e.g. home, apartment, hotel / motel room, etc), a school or youth facility, a healthcare facility or medical office, a substance abuse or mental health treatment facility, or a place of worship; (d) captures a conversation with a person whose request to de-activate the body worn camera was declined; (e) captures a special operations event or execution or an arrest and/or search warrant where confidential tactical information may have been recorded; (f) captures the image of an undercover officer or confidential informant; (g) captures the screen of a police computer monitor that is displaying confidential personal or law enforcement sensitive information; or (h) any other confidential personal or medical information.;

**WHEREAS**, the current lowest hourly rate for the Department's Body worn camera unit staff capable of fulfilling the request is \$30.00 per hour. The estimated time redaction will require is at least 7 hours to prepare, thus a total clerical cost of \$210.00. This fee is based on a standard incident in which two (2) to three (3) body worn cameras may be present at an incident. Should the incident being requested involve multiple body worn cameras or an extended period of time, the above fee will change and be estimated accordingly prior to fulfillment. If you agree to the basic special charge fee of \$210.00 you are required to remit payment, in full to the Franklin Township Municipal Clerk's office before the Police Department will commence processing your request. Please provide written confirmation of your acceptance or rejection of the Special Service Charge as indicated on the attached form.

**NOW, THEREFORE, BE IT ORDAINED** that the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, hereby authorizes the Chief of Police or his designee to adhere to and collect the above referenced fees from any requesting person(s).

ATTEST:

TOWNSHIP OF FRANKLIN

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, County of Gloucester, do here certify that the foregoing Ordinance was introduced at the Regular Meeting of the Township of Franklin held on January 24, 2023 and thereafter duly advertised in the legal newspaper of the Township at least seven (7) days prior to it being considered for final passage and adoption at a subsequent meeting to be held on February 28, 2023 at which time any person interested therein will be given an opportunity to be heard.

\_\_\_\_\_  
Barbara Freijomil, Municipal Clerk

Introduced January 24, 2023

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Doyle</b>						
<b>Flaim</b>						
<b>Keen</b>						
<b>Marsh</b>						
<b>Bruno</b>						

Adopted February 28, 2023

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Doyle</b>						
<b>Flaim</b>						
<b>Keen</b>						
<b>Marsh</b>						
<b>Bruno</b>						