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**TOWNSHIP OF FRANKLIN**  
COUNTY OF GLOUCESTER

State of New Jersey

1571 Delsea Drive

FRANKLINVILLE, NEW JERSEY 08322

856-694-1234

**Township Clerk**

Barbara Freijomil

2. CALL MEETING TO ORDER
3. Flag Salute
4. Open Public Meetings Act Statement
5. Certification Of November 4, 2025 General Election Results
6. Swearing In Of Jonathan Keen Who Was Elected To A Three-Year Term On The Township Committee By Pastor Joel Patterson
7. Swearing In Of Michael Marsh Who Was Elected To A Three-Year Term On The Township Committee By Commissioner Nick DeSilvio
8. Nomination For Mayor Of Franklin Township For The Year 2026
9. Swearing In Of Mayor By Commissioner Nick DeSilvio
10. Nomination For Deputy Mayor Of Franklin Township For The Year 2026
11. Swearing In Of Deputy Mayor By Commissioner Nick DeSilvio
12. Resolutions
  - R-01-2026 -Designating Appointments To Specific Administrative Positions
  - R-02-2026 -Appointing Township Solicitor
  - R-03-2026 -Appointing a Township Engineer
  - R-04-2026 -Appointing an Auditor
  - R-05-2026 -Appointing Special Counsel for Bond Services
  - R-06-2026 -Appointing A Health Insurance Broker
  - R-07-2026 -Appointing a Risk Management Consultant for TRICO JIF Fund
  - R-08-2026 -Appointing Township Special Projects Engineer
  - R-09-2026 -Appointing A Municipal Prosecutor
  - R-10-2026 -Appointing A Public Defender

- R-11-2026 -Appointing a Conflict Solicitor
- R-12-2026 -Appointing a Planner
- R-13-2026 -Reappointing John J. Armano Jr, Esq. as Municipal Court Judge for the  
Township of Franklin Joint Municipal Court for a Three Year Term
- R-14-2026 -Reappointing Chief Matthew DeCesari As The Emergency Management  
Coordinator For The Township Of Franklin, Reappointing Corporal Fragoso  
Deputy Coordinator, And Appointing Lt. Rojas And Corporal Krauss As  
Deputy Coordinator
- R-15-2026 -Reappointing Class III School Resource Officers
- R-16-2026 -Designating Official Depositories
- R-17-2026 -Authorizing Official Depositories To Honor and Pay All Checks
- R-18-2026 -Appointing Township Boards, Commissions And Task Forces
- R-19-2026 -Fixing A Penalty To Be Charged For Non-Payment Of Taxes
- R-20-2026 -Adopting A Form Required To Be Used for Filing Of Tort Claim
- R-21-2026 -Cash Management Plan
- R-22-2026 -Authorization to Conduct an Electronic Tax Lien Sale
- R-23-2026 -Approving the Temporary Budget Appropriations
- R-24-2026 -Authorizing The Execution Of A Certification Of Compliance With The United  
States Equal Employment Opportunity Commission's Enforcement  
Guidance
- R-25-2026 -Appointing Fund Commissioner for TRICO JIF
- R-26-2026 -Appointing a Public Agency Compliance Officer
- R-27-2026 -Setting Regular Meeting Dates And Designating Official Newspapers
- R-28-2026 -Designating Employee Salaries for Certain Positions in Accordance with the  
Salary Ordinance for the Year 2026
- R-29-2026 -Authorizing the Tax Collector and Chief Financial Officer to Cancel Tax  
Overpayments or Delinquent Amounts Less Than \$10.00

R-30-2026 -Authorizing Township Administrator to Approve Payment of Certain

Bills Between Meetings

R-31-2026 -Authorizing Contracts With Certain Approved State Contract Vendors For

Contracting Units Pursuant To N.J.S.A. 40A:11-12A

Documents:

RESOLUTION 001-26 RESOLUTION FOR ADMIN POSITIONS(PDF).PDF  
RESOLUTION 002-26 APPOINTING SOLICITOR(PDF).PDF  
RESOLUTION 003-26 APPOINTING TOWNSHIP ENGINEER(PDF).PDF  
RESOLUTION 004-26 APPOINTING TOWNSHIP AUDITORS(PDF).PDF  
RESOLUTION 005-26 APPOINTING BOND COUNSEL(PDF).PDF  
RESOLUTION 006-26 APPOINTING HEALTH INSURANCE BROKER(PDF).PDF  
RESOLUTION 007-26 APPOINTINGTRICO JIF-RISK MANAGEMENT  
CONSULTANT(PDF).PDF  
RESOLUTION 008-26 APPOINTING SPECIAL PROJECT ENGINEER(PDF).  
(DOCX.PDF  
RESOLUTION 009-26 APPOINTING PROSECUTOR(PDF).PDF  
RESOLUTION 010-26 APPOINTING PUBLIC DEFENDER(PDF).PDF  
RESOLUTION 011-26 CONFLICT SOLICITOR(PDF).PDF  
RESOLUTION 012-26 APPOINTING PLANNER(PDF).PDF  
RESOLUTION 013-26 REAPPOINTING JUDGE ARMANO(PDF).PDF  
RESOLUTION 014-26 REAPPOINTING MATT DECESARI EMERG. MGMT  
OFFICER(PDF).PDF  
RESOLUTION 015-26 SRO REAPPOINTMENT(PDF).PDF  
RESOLUTION 016-26 DESIGNATING OFFICIAL DEPOSITORIES(PDF).PDF  
RESOLUTION 017-26 RESOLUTION FOR SIGNORS FOR BANK ACCOUNTS  
(PDF).PDF  
RESOLUTION 018-26 APPOINTING BOARDS AND COMMISSIONS(PDF).PDF  
RESOLUTION 019-26 FIXING PENALTY FOR NON-PAYMENT TAXES(PDF).PDF  
RESOLUTION 020-26 TORT CLAIM(PDF).PDF  
RESOLUTION 021-26 CASH MANAGEMENT PLAN(PDF).PDF  
RESOLUTION 022-26 STANDARD TAX SALE(PDF).PDF  
RESOLUTION 023-26 TEMPORARY BUDGET WORKSHEET(PDF).PDF  
RESOLUTION 024-26 CERTIFY EEO HIRING PRACTICES(PDF).PDF  
RESOLUTION 024-2026 AFFIDAVIT-GROUP CONVICTION RECORDS HIRING  
CERT(PDF).PDF  
RESOLUTION 025-26 APPOINTING JOINT FUND COMMISSIONER(PDF).PDF  
RESOLUTION 026-26 APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER  
(PDF).PDF  
RESOLUTION 027-26 SETTING MEETING DATES NEWSPAPERS(PDF).PDF  
RESOLUTION 028-26 SALARY RESOLUTION(PDF).PDF  
RESOLUTION 029-26 CANCEL SMALL BALANCES(PDF).PDF  
RESOLUTION 030-26 AUTHORIZING PAYMENT OF BILLS(PDF).PDF  
RESOLUTION 031-26 STATE CONTRACT VENDORS-2026(PDF).PDF

13. Open To The Public For Comments
14. Remarks By Officials
15. Adjourn

**TOWNSHIP OF FRANKLIN  
R-1-2026**

**RESOLUTION DESIGNATING THE APPOINTMENTS TO SPECIFIC  
ADMINISTRATIVE POSITIONS AND CONFIRMING SAID APPOINTMENTS FOR  
THE YEAR 2026**

**WHEREAS**, the 2026 Annual Re-organization Meeting of the Township Committee of the Township of Franklin, County of Gloucester, New Jersey, has been called on this date, January 1, 2026, at 10:00 AM prevailing time, at the Municipal Building in Franklinville, New Jersey; and

**WHEREAS**, , was duly elected as Chairman/Mayor of the Township at said Re-Organization Meeting; and

**WHEREAS**, was duly elected as Vice Chairman/Deputy Mayor at said Re-Organization Meeting; and

**WHEREAS**, the appointments to the specific administrative positions shown on the list attached, as Exhibit "A", is made a part of this Resolution; and

**WHEREAS**, the appointments set forth therein are moved and presented to the Township Committee for acceptance and confirmation

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, the appointments set forth therein are approved by the Township Committee for acceptance and confirmation.

**FURTHER, NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that the Township Committee approves said appointments for the Year 2026.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**EXHIBIT “A”**

<b>COMMITTEE</b>	<b>2026</b>	
Administrative/Executive/Personnel	John Bruno	Mark Fiorella
Redevelopment	Timothy Doyle	John Bruno
Budget/Finance/Insurance	John Bruno	Jonathan Keen
Buildings & Grounds	Michael Marsh	Timothy Doyle
Interlocal Services	John Bruno	Jonathan Keen
Public Works	John Bruno	Timothy Doyle
Public Information Committee	Mark Fiorella	Michael Marsh
COAH	John Bruno	Jonathan Keen
Ordinance Review	John Bruno	Jonathan Keen
Police/Public Safety/Emerg. Mgmt.	John Bruno	Michael Marsh

<b>LIAISONS</b>	<b>2026</b>	
Environmental	Mark Fiorella	Jonathan Keen
Historical	Mark Fiorella	Michael Marsh
Recreation	John Bruno	Michael Marsh
Library	Mark Fiorella	Jonathan Keen
Planning Board	Jonathan Keen	Mark Fiorella
Delsea School Board	Michael Marsh	Mark Fiorella
Franklin School Board	Jonathan Keen	Michael Marsh
Newfield Terrace Community Center	Jonathan Keen	Timothy Doyle
Economic Development Committee	Jonathan Keen	Mark Fiorella
Municipal Alliance	Timothy Doyle	John Bruno
Veterans Advisory	John Bruno	Michael Marsh
Zoning	Timothy Doyle	John Bruno
Senior Advisory Committee	John Bruno	Timothy Doyle
Communications	Jonathan Keen	Michael Marsh
Community Relations Advisory	Mark Fiorella	Timothy Doyle

**TOWNSHIP OF FRANKLIN**  
**R-2-26**

**RESOLUTION APPOINTING A SOLICITOR FOR  
THE TOWNSHIP OF FRANKLIN FOR THE YEAR 2026**

**WHEREAS**, there exists a need for a Solicitor in the Township of Franklin for the purposes of providing the Township Committee of said Township with legal counsel and advice; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Committee has determined to award said contract as a fair and open contract; and

**WHEREAS**, funds are or will be available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for "professional services".

**WHEREAS**, the CFO has certified the availability of funds in an amount not to exceed \$90,000 which shall be charged against budget line items #6-01-20-155-208 entitled General Legal.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, as follows:

1. \_\_\_\_\_, are hereby retained as Solicitor for the Township of Franklin, to provide counsel, advice and legal services to the officials of said Township for the year 2026.
2. The appropriate officers of the Township of Franklin are hereby authorized to enter into the contract with and the law firm of \_\_\_\_\_ for the legal services above specified, for a term of one year as attached hereto for the year 2026.
3. The contract is awarded as a "professional service" under the provision of the Local Public Contracts Law because of the specialized training, education, experience and specialized knowledge needed for this position and pursuant to a "fair and open" process as provided in N.J.S.A. 19:44A-20.4 et seq.
4. A notice of the award of this contract shall forthwith be printed once in The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal advertisements of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN TOWNSHIP  
R-3-2026**

**RESOLUTION APPOINTING AN ENGINEER FOR THE TOWNSHIP OF FRANKLIN  
FOR THE YEAR 2026 PURSUANT TO THE LOCAL PUBLIC CONTRACTS LAW  
(N.J.S.A. 40A:11-1, ET SEQ.)**

**WHEREAS**, there exists a need for an Engineer in the Township of Franklin for the purposes of providing the Township Committee of said Township with engineering services and advice; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for “professional services” by fair and open process.

**WHEREAS**, the CFO has certified the availability of funds in an amount not to exceed \$100,000 which shall be charged against budget line items #5-01-20-165-299 entitled Engineering-Professional Services.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Franklin, County of Gloucester of Gloucester, State of New Jersey, as follows:

1. That the firm of , is hereby appointed as Engineer for the Township of Franklin to provide engineering services and advice to the officials of said Township from January 1, 2026 to December 31, 2026.
2. The appropriate officers of the Township of Franklin are hereby authorized to enter into the contract with, for the engineering services above specified, for a term of one year. The fee to be paid to the engineer shall be in accordance the fee schedule on file in the Clerk’s Office.
3. The contract is awarded without competitive bidding as a “professional service” under the provision of the Local Public Contracts Law because the specialized training, education, experience and specialized knowledge needed for this position cannot be properly described in specifications which would have to be prepared for competitive bidding, and because the law permits agreements for professional services without public advertising and bidding.
4. A notice of the award of this contract shall forthwith be printed once in The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal advertisements of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the contract are on file and available for public inspection in the Office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-4-2026**

**RESOLUTION APPOINTING TOWNSHIP AUDITORS FOR THE TOWNSHIP OF  
FRANKLIN FOR THE YEAR 2026**

**WHEREAS**, there exists a need for an Auditor in the Township of Franklin for the purpose of providing the Mayor and Township Committee of said Township with accounting services and budgetary advice; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Committee has determined to award said contract as a fair and open contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for "professional services" by fair and open process.

**WHEREAS**, the CFO has certified the availability of funds in an amount not to exceed \$80,000 which shall be charged against budget line items #6-01-20-135-204 entitled Annual Audit.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, as follows:

1. That is hereby retained as Accountant/Auditor for the Township of Franklin to provide accounting services and budgetary advice to the officials of said Township for January 1, 2026 to December 31, 2026.
2. The appropriate officers of the Township of Franklin are hereby authorized to enter into the contract with the firm of for the accounting services above specified, for a one (1) year term commencing January 1, 2026.
3. The contract is awarded as a "professional service" under the provision of the Local Public Contracts Law because the specialized training, education, experience and specialized knowledge needed for this position and pursuant to a "fair and open" process as provided in N.J.S.A. 19:44A-20.4 et seq.
4. A notice of the award of this contract shall forthwith be printed once in The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal advertisements of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-5-2026**

**RESOLUTION APPOINTING SPECIAL COUNSEL  
FOR BOND SERVICES**

**WHEREAS**, there exists a need for the retention of special counsel having an expertise in the complex subject area of Bond Ordinances for the purpose of providing the Township Committee with legal services on general public finance matters for the Township of Franklin to meet its short and long term obligations for Bond and/or Note Ordinances under New Jersey law; and

**WHEREAS**, the CFO has certified the availability of funds in an amount not to exceed \$30,000 which shall be charged against budget line items #6-01-20-155-208 entitled General Legal

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for “professional services”.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, , be and is hereby appointed as Special “Bond Services” Counsel to provide representation, advice, reports and related legal services regarding the issuance of Bond and/or Note Ordinances to the Township Committee for the year 2026 in accordance with the attached Contract.

**AND BE IT FURTHER RESOLVED** that the appropriate officers of the Township of Franklin are hereby authorized to enter into the attached contract with for services specified above until December 31, 2026.

**AND BE IT FURTHER RESOLVED** that said contract is awarded as a “professional service” under the provision of the Local Public Contracts Law because of the specialized training, education, experience, and specialized knowledge needed for this position.

**AND BE IT FINALLY RESOLVED**, that a copy of this resolution be forwarded to The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal notices of the Township Committee of the Township of Franklin, and further stating that this resolution and the annexed contract are on file and available for public inspection in the office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-6-2026**

**RESOLUTION APPOINTING A HEALTH INSURANCE BROKER FOR THE  
TOWNSHIP OF FRANKLIN, FOR THE YEAR 2026, PURSUANT TO THE LOCAL  
PUBLIC CONTRACTS LAW (N.J.S.A. 40A:11-1 ET SEQ.)**

**WHEREAS**, it is necessary for the proper conduct of the order of business that the Township of Franklin, County of Gloucester, State of New Jersey designate and name an insurance broker for its insurance needs; and

**WHEREAS**, such service is in the nature of an exception to the bidding requirements as an extraordinary unspecifiable service; and

**WHEREAS**, funds are or will be available for this purpose; and

**WHEREAS**, the Franklin Township CFO has executed a Certification pursuant to N.J.S.A. 40A:11-6.1, which said Certification is attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires a governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for “Extraordinary, Unspecifiable Services” without competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, as follows:

1. That, is hereby appointed as health insurance brokers for the Township of Franklin from January 1, 2026 to December 31, 2026.
2. The appropriate officers of the Township of Franklin are hereby authorized to enter into a contract with, for the services above specified, for a one (1) year term commencing January 1, 2026, and to be paid for services rendered in accordance with the normal brokerage commissions that are included in premium payments made by the Township.
3. This contract is awarded without competitive bidding as “Extraordinary, Unspecifiable Services” under the provisions of the Local Public Contracts Law, and more specifically noted in N.J.S.A. 40A:11-5 1(m).
4. A notice of the award of this contract shall forthwith be printed once in The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal advertisements of the township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-7-2026**

**RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT  
GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Governing Body of the Township of Franklin is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance fund, a self-insurance pooling fund; and

**WHEREAS**, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

**WHEREAS**, NJSA 40A:11-5(1) (m) specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Township of Franklin, County of Gloucester, does hereby appoint as its Risk Management Consultant in accordance with 40A:11-5; and

**BE IT FURTHER RESOLVED** that the governing body of the Township of Franklin, County of Gloucester, is hereby authorized and directed to execute the Consultant’s Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1), (a), (i).

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**RISK MANAGEMENT CONSULTANT AGREEMENT  
GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

This Agreement, entered into this first day of January 2026, between the Township of Franklin (hereinafter referred to as the “Municipality”) and, , a Corporation of the State of New Jersey, (hereinafter referred to as the “Consultant”).

**WHEREAS**, the Consultant has offered the services to the Municipality as the Professional Risk Management Consultant as required in the Bylaws of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund; and

**WHEREAS**, the Municipality desires to contract for these professional services pursuant to the resolution adopted by the Mayor and Committee of the Municipality at a meeting held on January 1, 2026;

**NOW THEREFORE**, the parties in consideration of the mutual promises and covenants set forth in this Agreement, agree as follows:

1. The Consultant, for and in consideration of the amount stated hereinafter agrees to provide services to the Municipality as follows:
  - A) The Consultant shall assist the Municipality in identifying its insurable exposures and to recommend professional methods to reduce, assume or transfer the risk of loss.
  - B) The Consultant shall assist the Municipality in understanding and selecting the various types of coverage available from the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.
  - C) The Consultant shall review with the Municipality any additional types of coverage that the Consultant feels the Municipality should be carried but are not available from the Fund and subject to the Municipality’s authorization place such coverages outside the Fund.
  - D) The Consultant shall assist the Municipality in the preparation of applications, statements of values and other documents requested by the Fund, it being understood that this agreement does not include any appraisal work by the consultant.
  - E) The Consultant shall review the Municipality’s assessment as prepared by the Fund, and generally assist the Municipality in the preparation of its annual insurance budget.
  - F) The Consultant shall review the loss and engineering reports and generally assist the Safety Committee in its loss containment objectives.
  - G) The Consultant will assist where needed in the settlement of claims, with the understanding that the scope of the Consultant’s involvement does not include the work normally done by a public adjuster.
  - H) The Consultant shall perform any other services required by the Fund’s Bylaws.
2. The term of this Agreement shall be for a period of one (1) year, January 1, 2026-December 31, 2026, or from the effective date of coverage, unless this Agreement is terminated as set forth in this Agreement.
3. The Municipality authorizes the Fund to pay its Consultant, as compensation for services rendered, an amount equal to a **Flat Fee of Twenty-Six Thousand Dollars (\$26,000)** based on the Municipality’s annual assessment as promulgated by the Fund. Said fee shall be paid to the Consultant within thirty (30) days of the payment of the Municipality’s assessment to the Fund. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
4. For any type of coverage that is authorized by the Municipality, to be place outside of the Fund, the Consultant shall receive as his full compensation, the normal brokerage commissions paid by the insurance company. The premiums for said

policies shall not be added to the Fund's assessment in computing the fee outlined in Item 3 of this Agreement.

5. Either party may cancel this Agreement, with cause, at any time by mailing to the other written notice calling for termination at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.

ATTEST: \_\_\_\_\_  
Barbara Freijomil, Clerk

MUNICIPALITY: \_\_\_\_\_  
, Mayor

ATTEST: \_\_\_\_\_

CONSULTANT: \_\_\_\_\_

DATE: \_\_\_\_\_

**TOWNSHIP OF FRANKLIN  
R-8-2026**

**RESOLUTION APPOINTING  
TOWNSHIP SPECIAL PROJECTS ENGINEER**

**WHEREAS**, there exists a need for the appointment of an Engineer to serve in the event of special projects arising for the Township of Franklin, County of Gloucester, for the purpose of providing the Township Committee with engineering advice, reports and services for the year of 2026; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Committee has determined to award said contract as a fair and open contract; and

**WHEREAS**, the CFO has certified the availability of funds in an amount not to exceed \$20,000 which shall be charged against budget line items #6-01-20-165-299 entitled Engineering-Professional Services.

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for “professional services”.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that ,be and is hereby appointed as Special Project Engineers to provide advice, reports, inspections and related services to the Township Committee.

**AND BE IT FURTHER RESOLVED** that the appropriate officers of the Township of Franklin are hereby authorized to enter into a contract with for the engineering services specified above.

**AND BE IT FURTHER RESOLVED** that said contract is awarded as a “professional service” under the provision of the Local Public Contracts Law because of the specialized training, education, experience and specialized knowledge needed for this position and pursuant to a “fair and open process” as provided in N.J.S.A. 19:44a-20.4 et seq.

**AND BE IT FINALLY RESOLVED**, that a copy of this resolution be forwarded the Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal notices of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-9-2026**

**RESOLUTION APPOINTING A PROSECUTOR FOR THE TOWNSHIP OF FRANKLIN JOINT MUNICIPAL COURT FOR THE YEAR 2026, PURSUANT TO LOCAL PUBLIC CONTRACTS LAW (N.J.S.A. 40A:11-1, ET SEQ.) AND IN ACCORDANCE WITH PUBLIC LAW 1996, c. 95, SECTION 14 (N.J.S.A. 2B 12-1, ET AL.)**

**WHEREAS**, there exists a need for a Prosecutor in the Township of Franklin for the Franklin Township Joint Municipal Court; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Committee has determined to award said contract as a fair and open contract; and

**WHEREAS**, the CFO has certified the availability of funds in the amount of \$43,000 which shall be charged against budget line item 6-01-25-275-129 Prosecutor- S&W.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for "professional services".

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, as follows:

1. That, , is hereby retained as Prosecutor for the Township of Franklin for the year 2026 in accordance with Public Law 1996, c. 95 Section 14 (N.J.S.A. 2B 12-1, et al.)
2. The appropriate officers of the Township of Franklin are hereby authorized to enter into the contract with, for the legal services above specified, for a one (1) year term commencing January 1, 2026, and to be paid \$43,000.
3. The contract is awarded as a "professional service" under the provision of the Local Public Contracts Law because of the specialized training, education, experience and specialized knowledge needed for this position and pursuant to a "fair and open" process as provided in N.J.S.A. 19:44A-20.4 et seq.
4. A notice of the award of this contract shall forthwith be printed once in The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal advertisements of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-10-2026**

**RESOLUTION APPOINTING A PUBLIC DEFENDER FOR THE TOWNSHIP OF  
FRANKLIN JOINT MUNICIPAL COURT FOR THE YEAR 2026, PURSUANT TO  
LOCAL PUBLIC CONTRACTS LAW (N.J.S.A. 40A:11-1, ET SEQ.)**

**WHEREAS**, there exists a need for a Public Defender in the Township of Franklin for the Franklin Township Municipal Court; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Committee has determined to award said contract as a fair and open contract; and

**WHEREAS**, the CFO has certified the availability of funds in the amount of \$18,000 which shall be charged against budget line item T-19-56-850-801 Public Defender Trust

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for "professional services" without competitive bidding.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, as follows:

1. That, is hereby retained as Public Defender for the Township of Franklin for the year 2026.
2. The appropriate officers of the Township of Franklin are hereby authorized to enter into a contract, and to be paid in accordance with the salary ordinance in the amount of \$18,000 charged against budget line items #6-01-43-495-129 entitled Public Defender S/W.
3. The contract is awarded as a "professional service" under the provision of the Local Public Contracts Law because the specialized training, education, experience and specialized knowledge needed for this position and pursuant to a "fair and open" process as provided in N.J.S.A. 19:44A-20.4 et seq.
4. A notice of the award of this contract shall forthwith be printed once in The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal advertisements of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-11-2026**

**RESOLUTION APPOINTING CONFLICT SOLICITORS**  
**FOR THE TOWNSHIP OF FRANKLIN**  
**FOR THE YEAR 2026, PURSUANT TO THE LOCAL PUBLIC CONTRACTS**  
**LAW (N.J.S.A. 40A:11-1, ET SEQ.)**

**WHEREAS**, there exists a need for a Conflict Solicitor in the Township of Franklin to serve in the event of a conflict of interest arising with the appointed Solicitor for the purposes of providing the Township Committee of said Township with legal counsel and advise; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Committee has determined to award said contract as a fair and open contract; and

**WHEREAS**, the CFO has certified the availability of funds in an amount not to exceed \$65,000 which shall be charged against budget line items #6-01-20-155-208 General Legal.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for "professional services".

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, as follows:

1. That is hereby retained as Conflict Solicitor for the Township of Franklin, to provide counsel, advice and legal services to the officials of said Township for the year 2026; and
2. The appropriate officers of the Township of Franklin are hereby authorized to enter into the contract with for the legal services above specified, for a term of one year as attached hereto for the year 2026.
3. The contract is awarded as a "professional service" under the provision of the Local Public Contracts Law because of the specialized training, education, experience and specialized knowledge needed for this position and pursuant to a "fair and open" process as provided in N.J.S.A. 19:44A-20.4 et seq.
4. A notice of the award of this contract shall forthwith be printed once in The Sentinel of Gloucester County, an official newspaper of the Township of Franklin, authorized by law to publish the legal advertisements of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
R-12-2026**

**RESOLUTION APPOINTING PLANNER FOR THE TOWNSHIP OF FRANKLIN**

**WHEREAS**, there exists a need for the appointment of an Engineer to serve in the capacity of Township Planner arising for the Township of Franklin, County of Gloucester, for the purpose of providing the Township Committee with planning advice, reports and services for the year of 2026; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Committee has determined to award said contract as a fair and open contract; and

**WHEREAS**, funds are or will be available for this purpose; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires the governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for “professional services”.

**WHEREAS**, the CFO has certified the availability of funds in an amount not to exceed \$20,000 which shall be charged against budget line items #6-01-20-165-299 entitled Engineering-Professional Services.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that, be and is hereby appointed as Township Planner to provide advice, reports, inspections and related services to the Township Committee.

**AND BE IT FURTHER RESOLVED** that the appropriate officers of the Township of Franklin are hereby authorized to enter into a contract with for the engineering services specified above.

**AND BE IT FURTHER RESOLVED** that said contract is awarded as a “professional service” under the provision of the Local Public Contracts Law because of the specialized training, education, experience and specialized knowledge needed for this position and pursuant to a “fair and open process” as provided in N.J.S.A. 19:44a-20.4 et seq.

**AND BE IT FINALLY RESOLVED**, that a copy of this resolution be forwarded to The Sentinel, an official newspaper of the Township of Franklin, authorized by law to publish the legal notices of the Township Committee of the Township of Franklin, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the office of the Clerk of the Township of Franklin.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**R-13-26**

**RESOLUTION REAPPOINTING JOHN J. ARMANO JR., ESQ AS MUNICIPAL COURT JUDGE FOR THE TOWNSHIP OF FRANKLIN JOINT MUNICIPAL COURT FOR A THREE-YEAR TERM**

**WHEREAS**, there is a need within the Township of Franklin for the appointment of a Municipal Court Judge; and

**WHEREAS**, John J. Armano Jr., has served as Judge for the Franklin Joint Municipal Court and meets the qualifications required by law pursuant to N.J.S.A. 2B:12-7 to serve as Municipal Court Judge; and

**WHEREAS**, the CFO has certified the availability of funds which shall be charged against budget line item 6-01-43-490-137 Magistrate.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, hereby reappoints John J. Armano Jr., to serve as Judge of the Franklin Joint Municipal Court and shall serve for a three year term effective January 1, 2026 and expires December 31, 2028.

**BE IT FURTHER RESOLVED**, that the Clerk and the Municipal Court Administrator shall take such actions as necessary to coordinate the reappointment of John J. Armano Jr., as Municipal Court Judge by ensuring that a Certified copy of this Resolution shall be forwarded to the Honorable Benjamin Telsey, A.J.S.C., Vicinage XV, Municipal Division Office, Attention: Ashley Wolk, the Administrative Office of the Courts (AOC), and the Franklin Township Administrator.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN  
 RESOLUTION REAPPOINTING CHIEF MATTHEW DECESARI AS THE  
 EMERGENCY MANAGEMENT COORDINATOR FOR  
 THE TOWNSHIP OF FRANKLIN, REAPPOINTING CORPORAL FRAGOSO DEPUTY  
 COORDINATOR, AND APPOINTING LT. ROJAS AND CORPORAL KRAUSS AS  
 DEPUTY COORDINATORS  
 R-14-26**

**WHEREAS**, it has become necessary to name an Emergency Management Coordinator for the Township of Franklin; and

**WHEREAS**, the Emergency Management Coordinator is a vital importance to the Township of Franklin in preparing for a natural and/or manmade disasters in furtherance of the protection of the health, safety and welfare of the Township of Franklin; and

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey that Chief Matthew DeCesari, be and is hereby reappointed as Emergency Management Coordinator for the Township of Franklin effective January 1, 2026. Chief DeCesari will receive a \$2,000.00 stipend for the added responsibilities associated with successfully performing the duties associated with the position;

**NOW THEREFORE, BE IT RESOLVED**, Corporal Fragoso is hereby reappointed as Deputy Coordinator effective January 1, 2026;

**AND NOW THEREFORE, BE IT RESOLVED**, Lt. Rojas and Corporal Krauss are appointed Deputy Coordinators effective January 1, 2026.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
 Barbara Freijomil, Clerk

\_\_\_\_\_  
 , Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
 Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**R-15-2026**

**RESOLUTION REAPPOINTING VINCENT DRIVER, LARRY HOLDCRAFT, MICHAEL BOZARTH, SEAN WESTON, MICHAEL TRABOSH, AND DANIELLE LORUSSO AS A CLASS III SCHOOL RESOURCE OFFICER FOR THE TOWNSHIP OF FRANKLIN POLICE DEPARTMENT**

**WHEREAS**, the Township Committee of the Township of Franklin has recognized the need for the appointment of Class III School Resource Police Officers to the Township of Franklin Police Department, for the safety of some of our residents;

**WHEREAS**, Vincent Driver, Larry Holdcraft, Michael Bozarth, Sean Weston, Michael Trabosh and Danielle LoRusso based on their qualifications, will continue to serve in the position of Class III Special Officer for the Township of Franklin Township Police;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, hereby reappoints Vincent Driver, Larry Holdcraft, Michael Bozarth, Sean Weston, and Michael Trabosh to serve as a Class III School Resource Officer effective January 1, 2026 through December 31, 2026.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-16-2026**

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE  
TOWNSHIP OF FRANKLIN**

**WHEREAS**, the Township Committee of the Township of Franklin, County of Gloucester, New Jersey, has, on this 1st day of January 2026, convened and organized at the Municipal Building in Franklinville, New Jersey; and

**WHEREAS**, it is necessary for the proper conduct and order of business that official depositories for the Township of Franklin be designated and named; and

**WHEREAS**, Newfield National Bank, Fulton Bank and Franklin Savings Bank, are approved banking depositories within the Township of Franklin.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that Newfield National Bank, Fulton Bank and Franklin Savings Bank, be and the same are hereby designated as the official depositories of the Township of Franklin and that sums so deposited may be withdrawn upon a check, draft or order of the Township of Franklin, for the Chief Financial Officer's accounts, to include capital account, trust accounts, payroll accounts and other accounts; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution, duly executed, be delivered to the proper officers of Newfield National Bank, Fulton Bank and Franklin Savings Bank, as evidence of the Bank's authority to act in accordance therewith.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-17-2026**

**RESOLUTION AUTHORIZING THE OFFICIAL DEPOSITORIES TO HONOR, PAY ANY AND ALL DRAFTS, CHECKS OR ORDERS OF THE TOWNSHIP OF FRANKLIN DRAWN AND COUNTERSIGNED BY THE PROPER OFFICERS OF THE TOWNSHIP**

**WHEREAS**, proper action has heretofore been taken by the Township Committee of the Township of Franklin, County of Gloucester, New Jersey, specifically by the passage of Resolution R-16-2026, naming Newfield National Bank, Fulton Bank and Franklin Savings Bank, as the official depositories of the Township of Franklin; and

**WHEREAS**, was nominated and elected as Chairman/Mayor of the Township of Franklin for the calendar year 2026; and

**WHEREAS**, was nominated and elected as Vice Chairman/Deputy Mayor of the Township of Franklin for the calendar year 2026; and

**WHEREAS**, Barbara Freijomil, is duly appointed Municipal Clerk of the Township of Franklin, and will serve in such capacity for the calendar year 2026; and

**WHEREAS**, Robin Sarlo, is duly appointed Chief Financial Officer of the Township of Franklin, and will serve in such capacity for the calendar year 2026.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that Newfield National Bank, Fulton Bank and Franklin Savings Bank, that all checks, drafts or orders drawn against the accounts of the Township of Franklin, be drawn and signed by Chief Financial Officer, countersigned by, , Mayor, and Barbara Freijomil, Clerk. In the absence of the Mayor all checks, drafts or orders drawn against the accounts of the Township of Franklin, be drawn and signed by Robin Sarlo, Chief Financial Officer or Gina Hayes, Deputy Treasurer, countersigned by Deputy Mayor, and Barbara Freijomil, Municipal Clerk. All drafts, checks or orders shall be drawn only upon proper authorization of the Township Committee of the Township of Franklin, for the payment of invoices, debts and obligations of the Township of Franklin, incurred and presented for payment during the calendar year 2026, subject, however, for the purpose of payroll when said checks are prepared by Primepoint Payroll Services, may be honored by the official depositories of the Township of Franklin when said check bears the preprinted signature of Robin Sarlo, Township Chief Financial Officer; and

**BE IT FURTHER RESOLVED**, that Newfield National Bank, Fulton Bank and Franklin Savings Bank, official depositories of the Township of Franklin, are hereby authorized to honor and pay all drafts, checks, or orders of the Township, properly drawn and countersigned as aforesaid, and for its doing so, this Resolution shall be sufficient warrant; and

**BE IT FURTHER RESOLVED**, that with respect to the countersignature of Barbara Freijomil, Clerk, the signature of, , Mayor, and, Deputy Mayor, these three individuals may utilize a stamp bearing a facsimile of their signatures and utilization of such stamps by the Township Clerk, Mayor, and Deputy Mayor is hereby approved and confirmed by the Township Committee; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution, duly executed, be delivered to the proper officers of the Newfield National Bank, Fulton Bank and Franklin Savings Bank, as evidence of the Bank's authority to act in accordance therewith.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**R -18-2026**

**RESOLUTION APPOINTING TOWNSHIP BOARDS  
AND  
COMMISSIONS**

**WHEREAS**, there exists a need to fill either expiring terms or open seats on various boards and commissions; and

**WHEREAS**, the Township Committee wishes to fill each opening with competent qualified members of the community.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, the attached list shall reflect the 2026 Township of Franklin appointments to the boards and commissions.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>PLANNING BOARD</b>
Class I Member	1 Year	12/31/26	Jonathan Keen
Class II Member	1 Year	12/31/26	Jason Brandt
Class III Member	1 Year	12/31/26	Mark Fiorella
Class IV Member	4 Year	12/31/28	Kyle Clark
Class IV Member	4 Year	12/31/28	Joseph Petsch
Class IV Member	4 Year	12/31/29	John Melleady
Class IV Member	4 Year	12/31/29	Joseph Szwed
Class IV Member	4 Year	12/31/26	Jim Kelly
Class IV Member	4 Year	12/31/27	Ralph Travaglione
Alternate #1	2 Year	12/31/27	Stephen Ranson
Alternate #2	2 Year	12/31/26	Frank Kohute
Solicitor	1 Year	12/31/26	Board to appoint
Engineer	1 Year	12/31/26	Board to appoint

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>ZONING BOARD</b>
Member	4 Year	12/31/28	Jim Ketcham
Member	4 Year	12/31/28	Rich Iglesias
Member	4 Year	12/31/29	John Gravenor
Member	4 Year	12/31/26	Mike Garofalo
Member	4 Year	12/31/26	Dana DeCesari
Member	4 Year	12/31/27	Anthony Gaetano
Member	4 Year	12/31/27	Russell Leo
Alternate #1	2 Year	12/31/27	Andrew Hammel
Alternate #2	2 Year	12/31/26	Carl Taraska
Solicitor	1 Year	12/31/26	Board to appoint
Engineer	1 Year	12/31/26	Board to appoint

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>ENVIRONMENTAL</b>
Member	3 Year	12/31/28	Jason Brandt
Member	3 Year	12/31/28	Ralph Travaglione
Member	3 Year	12/31/26	Frank Kohute
Member	3 Year	12/31/26	Jeffrey Link
Member	3 Year	12/31/27	Alex Baldosaro
Member	3 Year	12/31/27	Evan Duerr
Member	3 Year	12/31/27	Jim Michaelson
Alternate #1	1 Year	12/31/26	Frank Gaetano
Alternate #2	1 Year	12/31/26	Giovanni Cavone
Secretary	1 Year	12/31/26	Appointed by board
1 <sup>st</sup> Liaison	1 Year	12/31/26	Mark Fiorella
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Jonathan Keen

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>AGRICULTURAL ADV.</b>
Member	2 Year	12/31/27	Tom Harrell
Member	3 Year	12/31/26	Ralph Travaglione
Member	1 Year	12/31/27	Robert Exley
Member	3 Year	12/31/26	Harry Lucas
Member	2 Year	12/31/27	Anthony Fabrizio
Alternate 1	3 Year	12/31/26	Kelly Welsh
Alternate 2	3 Year	12/31/26	

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>LIBRARY</b>
Member	5 Year	12/31/26	Jim Wilson
Member	5 Year	12/31/27	David Emmons
Member	5 Year	12/31/29	Karen Shover
Member	5 Year	12/31/30	Catherine Rupp
Member	5 Year	12/31/26	Pat Robinson
Member	5 Year	12/31/28	Barbara Doherty
Member	5 Year	12/31/28	Stephanie Keen
Director	3 Year	12/31/27	Brandy Grosso
Supt/Principal Des.	1 Year	12/31/26	Debra Unkow
1 <sup>st</sup> Liaison	1 Year	12/31/26	Mark Fiorella
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Jonathan Keen

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>HISTORICAL</b>
Member	4 Year	12/31/28	Carol Coulbourn
Member	4 Year	12/31/28	Martin Schwartz
Member	4 Year	12/31/28	Colin McLain
Member	4 Year	12/31/28	Henry Kobik
Member	4 Year	12/31/29	Delores Simkins
Member	4 Year	12/31/29	Mary Lou Porter
Member	4 Year	12/31/29	Joe Darminio
Member	4 Year	12/31/26	
Member	4 Year	12/31/26	Monica Zuba
Member	4 Year	12/31/27	Diane Stockinger
Member	4 Year	12/31/27	Joe Bilinski
Member	4 Year	12/31/27	Carolyn Gant
1 <sup>st</sup> Liaison	1 Year	12/31/26	Mark Fiorella
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Michael Marsh

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>RECREATION</b>
Member	5 Year	12/31/26	Scott Rennie
Member	5 Year	12/31/26	Steve Coates
Member	5 Year	12/31/26	John Quiggly
Member	5 Year	12/31/27	Patricia Mayhew
Member	5 Year	12/31/29	Sheryl Neely
Member	5 Year	12/31/29	Melissa Magill
Member	5 Year	12/31/30	Darlene Perna
1 <sup>st</sup> Alternate	1 Year	12/31/26	
2 <sup>nd</sup> Alternate	1 Year	12/31/26	
3 <sup>rd</sup> Alternate	1 Year	12/31/26	
Secretary	1 Year	12/31/26	Carol Coulbourn
1 <sup>st</sup> Liaison	1 Year	12/31/26	John Bruno
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Michael Marsh

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>VETERAN ADVISORY</b>
Member	1 year	12/31/26	Scott Brown
Member	1 Year	12/31/26	Kevin Facemeyer
Member	1 Year	12/31/26	Francis Rudolph
Member	1 Year	12/31/26	Nick Sereday
Member	1 Year	12/31/26	Larry Holdcraft
Member	1 Year	12/31/26	Josh Hufty
Member	1 Year	12/31/26	Rudy Ciancaglini
1 <sup>st</sup> Liaison	1 Year	12/31/26	John Bruno
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Michael Marsh

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>Redevelopment &amp; Land Use</b>
Chairperson of Planning	1 Year	12/31/26	Chairperson of Planning
Chairperson of Zoning	1 Year	12/31/26	Chairperson of Zoning
1 <sup>st</sup> Liaison	1 Year	12/31/26	Mark Fiorella
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Jonathan Keen
EDC Chairman	1 Year	12/31/26	EDC Chairman

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>MUNICIPAL ALLIANCE</b>
Member	1 Year	12/31/26	Chief of Police/Rep.
Member	1 Year	12/31/26	
Member	2 Year	12/31/27	
Member	2 Year	12/31/27	
Member	2 Year	12/31/27	
Member	2 Year	12/31/27	
Member	3 Year	12/31/27	
Member	3 Year	12/31/27	Tina Basile
Member	3 Year	12/31/27	Ken Jackson
Member	3 Year	12/31/27	Karen Petsch
1 <sup>st</sup> Liaison	1 Year	12/31/26	Timothy Doyle
2 <sup>nd</sup> Liaison	1 Year	12/31/26	John Bruno

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>Economic Development</b>
Member	1 Year	12/31/26	Planning Board Chair
Member	1 Year	12/31/26	Zoning Board Chair
Member	2 Year	12/31/26	Joseph Petsch
Member	2 Year	12/31/26	
Member	2 Year	12/31/26	
Member	3 Year	12/31/28	Justin Adams
Member	3 Year	12/31/28	Louis Moffa
Member	3 Year	12/31/28	Jim Kelly
Member	3 Year	12/31/28	Jason Brandt
1 <sup>st</sup> Liaison	1 Year	12/31/26	Jonathan Keen
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Mark Fiorella

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>Communications</b>
Member	5 Year	12/31/26	Sara Thurston
Member	5 Year	12/31/26	Bill Morris
Member	4 Year	12/31/28	Amanda Gaskill
Member	4 Year	12/31/28	Jim Michaelson
Member	3 Year	12/31/28	
Member	3 Year	12/31/28	
Member	2 Year	12/31/26	Kristin Mathiesen
Alternate #1	1 Year	12/31/26	David Deegan
Alternate #2	1 Year	12/31/26	
Secretary	1 Year	12/31/26	Appointed by Board
1 <sup>st</sup> Liaison	1 Year	12/31/26	Jonathan Keen
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Michael Marsh

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>Senior Citizens</b>
Member	1 year	12/31/26	Jim Rohrer
Member	1 Year	12/31/26	Bill Morris
Member	1 Year	12/31/26	John Sheldon
Member	1 Year	12/31/26	Elaine Adams
Member	1 Year	12/31/26	Jean Thompson
Member	1 Year	12/31/26	Debbie Caruso
Member	1 Year	12/31/26	Kathryn Wargo
Member	1 Year	12/31/26	Shirley Simpkins
Alternate	1 Year	12/31/26	Barbara Sykora
Alternate	1 Year	12/31/26	Mary Lynam
1 <sup>st</sup> Liaison	1 Year	12/31/26	John Bruno
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Timothy Doyle

<b>Title</b>	<b>Term</b>	<b>Expires</b>	<b>Community Relations Adv.</b>
Member	1 year	12/31/26	
Member	1 Year	12/31/26	
Member	1 Year	12/31/26	Colleen Blithe
Member	1 Year	12/31/26	Isaac Frazier
Member	1 Year	12/31/26	Rich Gardenhire
Member	1 Year	12/31/26	Sarah Harrison
Member	1 Year	12/31/26	Cierra Hart
Member	1 Year	12/31/26	
Member	1 Year	12/31/26	Rene Pistilli-Leopardi
Member	1 Year	12/31/26	Cynthia Parker
Member	1 Year	12/31/26	Ella Blithe
Member	1 Year	12/31/26	
Member	1 Year	12/31/26	James Simmons
Member	1 Year	12/31/26	
Member	1 Year	12/31/26	Robert Wyatt
Member	1 Year	12/31/26	Matthew DeCesari
1 <sup>st</sup> Liaison	1 Year	12/31/26	Mark Fiorella
2 <sup>nd</sup> Liaison	1 Year	12/31/26	Timothy Doyle

**TOWNSHIP OF FRANKLIN**  
**R- 19-2026**

**RESOLUTION FIXING A PENALTY TO BE CHARGED FOR NON-PAYMENT OF TAXES ASSESSED AND LEVIED, AND DATES FOR PAYMENTS**

**WHEREAS**, in accordance with N.J.S.A. 54:4-67, a governing body of any municipality may fix the rate of interest to be charged for non-payment of taxes or assessments on or before the date when they became delinquent; and

**WHEREAS**, the Township Committee of the Township of Franklin has ordered the Tax Collector to charge eight (8) percent per annum on the first \$1,500.00 of delinquency, and eighteen (18) percent per annum on any amount in excess of \$1,500.00; and

**WHEREAS**, the Township of Franklin Committee has ordered the Tax Collector to charge a penalty of six (6%) percent of the delinquency in excess of \$10,000.00 to a tax payer who fails to pay the delinquency prior to the end of the calendar year; and

**WHEREAS**, the Township of Franklin Committee has ordered the Tax Collector that no interest shall be charged on any payment received and made within the tenth calendar day following the date upon which the same became payable; and

**NOW THEREFORE, BE IT RESOLVED**, that if said taxes are deemed to be delinquent for non-payment of taxes, the Tax Collector shall charge eight (8%) percent per annum on the first \$1,500.00 of the delinquency, and eighteen (18%) percent per annum on any amount in excess of \$1,500.00; and

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Franklin, that the Tax Collector shall allow that no interest will be charged on payments received and made by the tenth calendar day following the date upon which the same became payable; and

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Franklin, that the Tax Collector shall charge, in addition to the interest for delinquent taxes, as noted above, a penalty of six (6%) percent of the amount of the delinquency in taxes in excess of \$10,000.00 to a taxpayer who fails to pay the delinquency prior to the end of the calendar year.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-20-2026**

**RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF FRANKLIN IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6**

**WHEREAS**, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

**WHEREAS**, the Township of Franklin is a public entity covered by the provisions of the New Jersey Claims Act; and

**WHEREAS**, the Township of Franklin deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Franklin assembled in public session this 1<sup>st</sup> day of January 2026, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Township of Franklin; and

**BE IT FURTHER RESOLVED** that all persons making claims against the Township of Franklin, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:801 et seq. be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

# Township of Franklin

C/O QUAL-LYNX  
100 Decadon Drive  
Egg Harbor Township, New Jersey 08244

## TORT CLAIMS ACT QUESTIONNAIRE

### CLAIMANT INFORMATION

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_\_  
SSN: \_\_\_\_\_

Email: \_\_\_\_\_

### ATTORNEY INFORMATION (if applicable)

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ FAX: \_\_\_\_\_

\_\_\_\_\_  
File No.: \_\_\_\_\_

Email: \_\_\_\_\_

Send Notices to: \_\_\_\_\_ Claimant \_\_\_\_\_ Attorney

**GENERAL INSTRUCTIONS:** Pursuant to the provisions of the New Jersey Tort Claims Act, this Tort Claims Act Questionnaire has been adopted as the official form for the filing of claims against the Township of Franklin.

The questions are to be completely and accurately responded to by the Claimant or by his/her attorneys, agents, servants, and employees, under oath. The fully completed Questionnaire and all of the requested documents shall be returned to:

**Township of Franklin**  
**c/o Qual-Lynx**  
**100 Decadon Drive**  
**Egg Harbor Township, New Jersey 08244**

**PLEASE BE ADVISED:** Your claim will not be considered to be filed as required by the New Jersey Tort Claims Act until this completed Questionnaire has been filed with the designated agent for the Township of Franklin, Qual-Lynx. Your failure to provide all of the information requested in the Questionnaire, and including responses such as "To Be Provided" or "Under Investigation" will result in the claim being treated as not being properly filed.

In accordance with the New Jersey Tort Claims Act, timely Notices of Claim/Questionnaires must be filed within ninety (90) days after the incident giving rise to the claim.

This Questionnaire is designed as a general form for use with respect to all claims. Some of the questions may not be applicable to your particular claim. For example, if your claim does not arise out of an automobile accident, questions regarding road conditions might not be applicable. In that event, please indicate "Not Applicable".

If you are unable to answer any question because of a lack of information available to you, specify the reason the information is not available to you. If a question asks that you identify a document, it will be sufficient to furnish true and legible copies of the document. If a question asks that you "identify all persons," provide the name, address, telephone number and email address of the person.

If you need more space to provide a complete answer, attach supplementary pages, identifying the continuation of the answer with the number of the applicable question.

**DEFINITIONS:**

"*Claimant*" shall refer to the person or persons on whose behalf the Notice of Claim has been filed with the *Township of Franklin*.

"*Documents*" shall refer to any written, photographic or electronic representation, and any copy thereof, including, but not limited to, computer tapes and/or disks, videotapes and other material relating to the subject matter of the claim.

"*Person*" shall include in its meaning a partnership, joint venture, corporation, association, trust or any other kind of entity, as well as a natural person.

"*Public Entity*" shall refer to the *Township of Franklin* along with any agent, official or employee of the *Township of Franklin* against whom a claim is asserted by the Claimant.

**PLEASE NOTE that the questions are divided into sections relating to the claimant, the claim, property damage, personal injury and the basis for the claim against the public entity or a public employee.**

**If the claim involves only property damage, then the portion of the Questionnaire regarding personal injuries is not required to be answered. Under these circumstances, please enter as the answer to Question 12 "No personal injuries are being claimed."**

**If the claim involves no property damage, then the portion of the Questionnaire regarding property damage is not required to be answered. Under these circumstances, please enter as the answer to Question 11 "No property damage is being claimed."**

## **INFORMATION REGARDING THE CLAIMANT**

1. Provide the following information with respect to the Claimant:

- a. Any other name by which the Claimant has been known.
- b. Residence and Mailing Addresses at the time of the incident giving rise to the claim. Also provide current Email address.
- c. Marital Status at the time of the incident and currently.
- d. Identify each person residing with the claimant and the relationship of that person, if any, to the Claimant.

2. Provide all addresses of the Claimant for the last 10 years, the dates of the residence, the persons residing at the addresses at the same time that the Claimant resided at the address and the relationship of that person, if any, to the Claimant.

## **INFORMATION REGARDING ALL CLAIMS**

3. Provide the exact date, time and place of the incident forming the basis of the claim and the weather conditions prevailing at the time.
  
4. Provide the Claimant's complete version of the events that form the basis of the claim. Describe in detail the alleged condition which caused the incident. Provide Photographs of the area where the incident occurred, and indicate on the Photographs the exact location where the incident occurred.
  
5. List any and all individuals who were witnesses to or who have knowledge of the facts of the incident which gave rise to the claim. Provide the full name, address, email address and telephone number of each individual.
  
6. Identify all public entities or public employees [by name and position] alleged to have caused the injury or property damage **and specify as to each public entity or employee the exact nature of the act or omission alleged to have caused the injury or property damage. Describe in detail the alleged condition which caused the incident and any and all facts which establish that the public entity or public employees were responsible for the condition.**
  
7. If you claim that the injury or property damage was caused by a dangerous condition of property under the control of the public entity, specify the nature of the alleged dangerous condition and the manner in which you claim the condition caused the injury.
  
8. If you allege a dangerous condition of public property, state the specific facts upon which you claim that the public entity was responsible for the condition and the specific facts and date upon which you claim that the public entity was provided with notice of the alleged dangerous condition. Provide copies of any and all evidence of written or oral notice to the public entity of the dangerous condition.

9. If you or any other party or witness consumed any alcoholic beverages, drugs or prescription medications within twelve (12) hours prior to the incident forming the basis of the Claim, identify the person consuming the same and for each person (a) what was consumed (b) the quantity thereof (c) where consumed (d) the names and addresses of all persons present.
  
10. If you have received any money or thing of value for your injuries or damages from any person, firm or corporation, state the amounts received, the dates, names and addresses of the payors. Specifically list any policies of insurance, including policy number and claim number, from which benefits have been paid to you or to any person on your behalf, including doctors, hospitals or any person repairing damage to property.
  
11. If any photographs, drawings, charts or maps were made with respect to anything which is the subject matter of the claim, state the date thereof, the names and addresses of the persons who took the photographs or who prepared the drawings, charts or maps and indicate who presently has possession of these documents. Attach copies of any photographs, drawings, charts or maps.
  
12. If you or any of the parties to this incident or any of the witnesses to this incident made any statements or admissions, set forth in detail the statements or admissions that were made; who made the statements or admissions; the date and place where the statements or admissions were made; and in whose presence the statements or admissions were made, providing the names and addresses of any persons having knowledge of the statements or admissions.
  
13. State the total amount of your claim and the basis upon which you have calculated the amount that is being claimed.
  
14. Provide copies of all documents, memoranda, correspondence, reports [including police reports], etc. which discuss, mention or pertain to the subject matter of this claim.
  
15. Provide the names and addresses of all persons or entities against whom you are asserting a claim for the injuries or damages arising out of the incident forming the basis of this claim and give the basis for your claim against each person or entity.
  
16. Were any criminal and/or traffic Complaints or Tickets issued as a result of this incident? If so, please provide copies of the Complaints and/or Tickets and \_\_\_\_\_ advise as to the disposition of the Complaints and/or Tickets.

## **PROPERTY DAMAGE CLAIMS**

17. If your claim is for property damage, attach a detailed description of the property damage that is being claimed, and include copies of any and all estimates obtained which detail the costs to repair the property damage. If your claim does not involve any claim for property damage, enter "None".

**If your claim is for property damage only, initial here and proceed directly to page 15 and sign the Certification.**

\_\_\_\_\_  
Initials

## **PERSONAL INJURY CLAIMS**

18. Were there any complaint regarding the incident or the condition which allegedly caused the incident made to the public entity or to any official or employee of the public entity? If so, state the time and place of the complaint and the person or persons to whom the complaint was made.
  
19. Describe in detail the nature, extent and duration of any and all injuries which were sustained as a result of this incident.
  
20. Describe in detail any and all injuries or conditions which were sustained in this incident which are claimed to be permanent, and set forth who has determined that any injury or condition is permanent.
  
21. If you have been confined to any hospitals as a result of the injuries sustained in this incident, state name and address of each hospital and the dates of admission and discharge. Also provide the name and address of each hospital where you were admitted prior to and subsequent to the alleged incident and provide the reason for each admission.
  
22. If X-Rays, MRIs, CAT Scans or any other diagnostic testing was performed, state (a) the address of the place where each was performed; (b) the name and address of the person who performed the testing; (c) the date when each test was performed; (d) the results of each test; (e) where and in whose possession they test results and films are now located. Include all X-Rays, MRIs, CAT Scans and any other diagnostic testing that was performed prior to or subsequent to the alleged injury forming the basis of the claim.
  
24. If were treated by doctors, including psychiatrists or psychologists, state (a) the name and present address of each doctor; (b) the dates and places where the Treatments were administered; (c) the nature of the treatment; (d) the date of last the last treatment; (e) and if treatments are continuing, the schedule of future continuing treatments. Provide true copies of all written reports rendered to you or about you by any doctors whom you propose to have testify on your behalf.

24. If you have any physical impairment which you allege is caused by any injury sustained in this incident and which is affecting your ordinary movements, hearing or sight, state in detail the nature and extent of the impairment and what corrective appliances, support or device you have been prescribed to overcome or alleviate the impairment.
  
25. If you claim that a previous injury has been aggravated or exacerbated, describe the injury and provide the name and present address of each doctor who treated you for the condition; the period during which treatment was received; and the cause of the previous injury. Specifically list any impairment, including use of eyeglasses, hearing aid or similar device, which existed at the time of the injury forming the basis of this claim.
  
26. If any treatments, operation or other form of surgery in the future has been recommended to alleviate any injury or condition resulting from the incident which forms the basis of the claim, state in detail (a) the nature and extent of the treatment, operation or surgery; (b) the purpose thereof and the results anticipated or expected; (c) the name and address of the doctor who recommended the treatments, operation or surgery; (d) the name and address of the doctor who will administer or perform the same; (e) the estimated medical expenses to be incurred; (f) the estimated length of time of treatments, operation or surgery, period of hospitalization and period of convalescence; (g) all other losses or expenditures anticipated as a result of the treatments, operation or surgery; (h) whether it is your intention to undergo the treatments, operation or surgery and the approximate date.
  
27. Itemize any and all expenses incurred for hospitals, doctors, nurses, x-rays, prescriptions, care and appliances and indicate which expenses were paid by any insurance coverage.
  
28. If you were employed at the time of the alleged injury forming the basis of the claim state (a) the name and address of the employer; (b) the position held and the nature of the work performed; (c) the average weekly wages for the year prior to the injury; (d) the period of time lost from employment, providing dates; (e) the amount of wages lost, if any. List any sources of income continuation or replacement, including, but not limited to, worker's compensation, disability income, social security and income continuation insurance.
  
29. If other loss of income, profit or earnings is claimed, state (a) total amount of the loss; (b) provide a complete detailed computation of the loss; (c) the nature and dates of the loss.
  
30. If you are claiming lost wages state (a) the date that the employment commenced; (b) the name and address of the employer; (c) the position held and the nature of the work performed; and (d) the average weekly wages. Attach copies of pay stubs, tax returns, W-2s or other complete payroll record for all wages received during the past year.

## **DOCUMENT REQUEST**

You are required to produce any and all documents identified in your answers to the Questions set forth above.

## **CERTIFICATION**

I hereby certify that the information provided is the truth and is the full and complete response to the questions, to the best of my knowledge.

---

Signature of Claimant

Dated: \_\_\_\_\_

**AUTHORIZATION FOR RELEASE OF  
MEDICAL AND HOSPITAL RECORDS**

**TO:** \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**RE:** \_\_\_\_\_

Patient's Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

**QUAL-LYNX**

100 Decadon Drive  
Egg Harbor Township, New Jersey 08244

all information, records, x-rays, reports or copies thereof relating to my examination, consultation, confinement or treatment and to permit him or her to inspect and make copies or abstracts thereof.

Approximate date of admission to hospital, first examination, treatment or consultation:

A photocopy of this release form, bearing a photocopy of my signature, shall constitute your authorization for the release of the information in accordance with the request made to you.

\_\_\_\_\_  
Authorized Signature

**AUTHORIZATION FOR RELEASE OF EMPLOYMENT RECORDS**

**TO:** \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RE:** \_\_\_\_\_

Patient's Name

\_\_\_\_\_

Address

\_\_\_\_\_

Address

\_\_\_\_\_

Social Security Number

\_\_\_\_\_

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

**QUAL-LYNX**

100 Decadon Drive

Egg Harbor Township, New Jersey 08244

all information relating to my employment, including, but not limited to, my job title, assigned duties, compensation, benefits, attendance, and sick leave and to permit him or her to inspect and make copies or abstracts thereof.

A photocopy of this release form, bearing a photocopy of my signature, shall constitute your authorization for the release of the information in accordance with the request made to you.

\_\_\_\_\_

Authorized Signature

**TOWNSHIP OF FRANKLIN**  
**R-21-2026**

**RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN**

Be it resolved by the Township Committee of the Township of Franklin, County of Gloucester that for the year 2026, the following shall serve as the cash management plan of the Township of Franklin.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Franklin's funds.

The following are suitable and authorized investments:

1. Interest bearing bank accounts and certificate of deposit in authorized banks, listed below, for deposit of local funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)
3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

1. Newfield National Bank
2. Fulton Bank
3. Franklin Savings Bank

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**R-22-2026**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR AND CHIEF FINANCIAL OFFICER TO CONDUCT AN ELECTRONIC TAX LIEN SALE**

**WHEREAS**, the Township of Franklin, County of Gloucester, State of New Jersey, desires to have an electronic tax lien sale pursuant to N.J.S.A. 54:5-19.1 which permits the municipalities to hold tax lien sale for 2024 and prior delinquent taxes and other municipal charges, and

**WHEREAS**, the Township Committee of Franklin, County of Gloucester in New Jersey, that the Tax Collector of the Township of Franklin, is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to Director of the Division of Local Government Services.

**WHEREAS**, N.J.S.A. 54:5-26 requires, among other things, that notice of a pending tax sale shall be published in a newspaper circulating in the municipality, once a week for two calendar weeks preceding the calendar week containing the website address where the of the tax sale may be viewed; and

**NOW THEREFORE, BE IT RESOLVED** that each property subject to said tax lien sale will be charged a fee of 2% of existing balance, but not less than \$15.00 and not more than \$100.00 for each parcel plus \$25.00 for each mailing of notice of such tax lien sale not to exceed two mailing for each property subject to the tax lien sale; and

**AND, BE IT FURTHER RESOLVED**, that the Clerk certify a copy of this Resolution and file it on the public record.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-23-2026**

**RESOLUTION APPROVING THE TEMPORARY BUDGET**  
**APPROPRIATIONS FOR THE YEAR 2026**

**WHEREAS**, the New Jersey Statutes 40:4-19 provides that the temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and;

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2026, and;

**WHEREAS**, 26.25% of the total appropriations in the 2025 budget exclusive of any appropriation made for Debt Service, Public Assistance or Capital Improvement Fund in the said 2024 budget is the sum of \$4,495,725.07 and;

**WHEREAS**, the New Jersey Statutes 40:4-19 provides that temporary appropriations should be made for the amount of such Debt Service in the manner and time therein provided; and

**NOW THEREFORE BE IT RESOLVED**, that the following temporary appropriations be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

Introduced and adopted at the Reorganization Meeting of the Township Committee of the Township of Franklin held on January 1, 2026.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
John Bruno, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**RESOLUTION R-24-2026**

**AUTHORIZING THE EXECUTION OF A CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964"

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES**

STATE OF NEW JERSEY  
COUNTY OF GLOUCESTER

We, members of the Township Committee of the Township of Franklin being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of Franklin in the County of Gloucester;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

Mayor John Bruno (L.S.) \_\_\_\_\_

Committeeman Timoty Doyle (L.S.) \_\_\_\_\_

Committeeman Mark Fiorella (L.S.) \_\_\_\_\_

Committeeman Jonathan Keen (L.S.) \_\_\_\_\_

Deputy Mayor Michael Marsh (L.S.) \_\_\_\_\_

\_\_\_\_\_  
Barbara Freijomil, RMC  
Franklin Township Clerk

Sworn to and subscribed before me this  
1st day of January 2026

\_\_\_\_\_  
Notary Public of New Jersey

-----  
*The Municipal Clerk shall set forth the reason for the absence of signature of any members of the Governing Body.  
IMPORTANT: This certificate must be executed before a municipality can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.*

**TOWNSHIP OF FRANKLIN**  
**R-25-2026**

**RESOLUTION APPOINTING A FUND COMMISSIONER**  
**FOR THE TRI-COUNTY JOINT INSURANCE FUND**

**WHEREAS**, the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey is desirous of appointing a Joint Insurance Fund (JIF) Commissioner for the Township of Franklin; and

**WHEREAS**, the appointment of a JIF Fund Commissioner is necessary to attend and represent Franklin Township at the JIF meetings, to keep up to date with the rules and regulations of JIF and to vote to enact JIF policy at meetings; and

**WHEREAS**, after due discussion, the Township Committee of the Township of Franklin, County of Gloucester, has determined that it is appropriate to appoint Barbara Freijomil, Municipal Clerk, as the Franklin Township TRICO JIF Fund Commissioner; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that Barbara Freijomil be appointed TRICO JIF Fund Commissioner.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-26-2026**

**RESOLUTION APPOINTING MATTHEW FINLEY AS  
PUBLIC AGENCY COMPLIANCE OFFICER – AFFIRMATIVE ACTION**

**WHEREAS**, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

**WHEREAS**, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey that Matthew Finley, Administrator, be appointed as the Public Agency Compliance Officer for a one-year term ending December 31, 2026.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Division of Public Contracts Equal Employment Opportunity Compliance Office.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-27-2026**

**RESOLUTION REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRANKLIN FOR THE YEAR 2026, AUTHORIZING AND DIRECTING THE CLERK OF THE TOWNSHIP OF FRANKLIN TO POST AND FILE A SCHEDULE OF ALL MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT OF 1975; DESIGNATING CERTAIN NEWSPAPERS TO RECEIVE NOTICES OF MEETINGS AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT, AND DESIGNATING THE SENTINEL AND SOUTH JERSEY TIMES AS THE OFFICIAL NEWSPAPERS**

**WHEREAS**, the Open Public Meetings Act of 1975 requires that a schedule of regular meetings of the Township Committee be annually posted and maintained in one public place reserved for public documents, and requires that said annual notice be filed and maintained by the Clerk of the Township of Franklin; and

**WHEREAS**, Section 3 of the Open Public Meetings Act requires that certain notices of meetings be submitted to at least two newspapers, one of which shall be the official newspaper and the second newspaper which has the greatest likelihood of informing the citizens of the Township of Franklin; and

**WHEREAS**, the Open Public Meetings Act of 1975 requires that notice of any meeting of the Township Committee not provided for on the annual schedule must be (1) posted in at least one public place reserved for public announcements; (2) mailed, telephoned, e-mailed or hand-delivered to at least two newspapers designated by the public body; and (3) filed with the Clerk of the municipality.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, that:

1. A schedule designating the dates and times of each meeting is set forth on Exhibit A.
2. The Clerk of the Township of Franklin is hereby authorized and directed to post and maintain posted on the official bulletin board located in the Municipal Building, 1571 Delsea Drive, Franklin Township, New Jersey, a copy of the attached schedule of regular meetings of the Township Committee for the year 2026; and to file a copy of said schedule in the office of the Township Clerk.
3. Written notice of the date, time, place and agenda of any special meeting, rescheduled meeting, hearing or other meeting of the Township Committee not provided for in the attached schedule, as required by the Open Public Meetings Act, shall be posted by the Township of Franklin on the official bulletin board and filed and maintained in the office of the Township Clerk.
4. The South Jersey Times, The Sentinel and Courier Post are hereby designated as the official newspapers of the Township of Franklin and the Township Clerk is hereby authorized and directed to send the attached schedule to the offices of said newspapers and to provide notices of all other meetings of the Township Committee in accordance with the provisions of the Open Public Meetings Act.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**EXHIBIT A**

**2026 REGULAR MEETING SCHEDULE**

**TOWNSHIP OF FRANKLIN  
MUNICIPAL BUILDING  
1571 DELSEA DRIVE  
FRANKLINVILLE, NJ 08322**

**TOWNSHIP COMMITTEE MEETINGS**

January 13, 2026  
February 10, 2026  
March 10, 2026  
April 14, 2026  
May 12, 2026  
June 9, 2026  
July 14, 2026  
August 11, 2026  
September 8, 2026  
October 13, 2026  
November 10, 2026  
December 8, 2026

Regular Township Committee Meetings begin at 7:00 PM UNLESS NOTED ABOVE.

**R-28-26**

**RESOLUTION OF THE TOWNSHIP OF FRANKLIN,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY.  
DESIGNATING EMPLOYEE SALARIES FOR CERTAIN  
POSITIONS IN ACCORDANCE WITH THE SALARY  
ORDINANCE FOR THE YEAR 2026**

**WHEREAS**, the Township of Franklin has adopted a salary ordinance setting a salary range for various positions; and

**WHEREAS**, it is desired of the Mayor and the Township Committee to designate the employees' salary for certain positions within said salary range for the year 2026.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Franklin this 1st day of January 2026 the following are annual salaries:

Chief of Police	\$172,263.67
Township Administrator	\$138,447.45
Municipal Clerk	\$121,963.80
Tax Collector	\$102,521.13
Chief Financial Officer (PT)	\$50,467.80
Community Center Director	\$65,333.35
DPW Supervisor	\$74,263.00
Court Administrator	\$74,263.00
Deputy Court Administrator	\$56,163.20
Technical Assistant to Construction Official	\$55,124.36
Payroll Clerk/Confidential Secretary	\$50,089.27

**BE IT FURTHER RESOLVED**, by the Mayor the Township Committee of the Township of Franklin 1st day of January 2026 the following are per court salaries:

Municipal Court Judge	\$70,693.02
Municipal Court Prosecutor	\$44,290.00
Municipal Court Public Defender	\$18,540.00

**BE IT FURTHER RESOLVED**, by the Mayor and the Township Committee of the Township of Franklin this 1st day of January, 2026 the following are part time salaried positions:

Fire Marshall	\$23,479.40
Construction Official /Electrical Inspector	\$54,631.20
Fire Subcode Official	\$15,450.00
Plumbing Inspector	\$31,518.00
Zoning Officer	\$26,265.00
Uniform Fire Official	\$ 2,898.73

**BE IT FURTHER RESOLVED**, by the Mayor and the Township Committee of the Township of Franklin this 1st day of January, 2026 the following are part time hourly positions and rates:

Fire Official	\$19.29
Police Aide Housing	\$26.27
Police Aide	\$31.52
Housing Insp/Code Enforcement	\$25.75
DPW Director	\$41.20
Interpreter Court	\$19.55
Court Assistant	\$15.95
Crossing Guard	\$15.95

**BE IT FURTHER RESOLVED**, these salaries shall be retroactive to January 1, 2026.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**  
**R-29-2026**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR AND CHIEF FINANCIAL OFFICER TO CANCEL TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00**

**WHEREAS**, N.J.S.A. 40A:5-17.1 allows for the refund of property tax overpayments in amounts of less than \$10.00, cancellation of delinquent amounts less than \$10.00 or cancellation of delinquent charges and fees imposed by the municipality in the amount less than \$10.00; and

**WHEREAS**, the Township Committee would authorize the Tax Collector for the Township of Franklin to process, without further action, the refund of property tax overpayments or cancellation of delinquent amounts in amounts less than \$10.00 or cancellation of delinquent charges and fees imposed by the municipality in the amount less than \$10.00;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Gloucester, State of New Jersey, hereby authorize the Tax Collector to refund tax overpayments or cancel delinquents in the amount of \$10.00 or less as deemed necessary without further action;

**AND BE IT FURTHER RESOLVED**, that a properly executed copy of this resolution be forwarded to the Tax Collector and Chief Financial Officer for the records.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**R-30-2026**

**AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO APPROVE PAYMENT OF CERTAIN BILLS BETWEEN MEETINGS**

**WHEREAS**, the annual meeting schedule of the Township Committee was adopted pursuant to R-17-25 setting meetings; and

**WHEREAS**, at each scheduled meeting, the Township Committee is presented with a bill list and authorizes payments of bills; and

**WHEREAS**, occasionally the meeting schedule causes delays in rendering payment of bills; and

**WHEREAS**, the CFO advises that failure to pay certain bills will result in delinquencies on Township accounts; and

**WHEREAS**, the Township Administrator requests that the Township Committee authorize the Township Administrator as certifying and approval officer to authorize manual checks between meetings to avoid delinquencies on Township accounts; and

**WHEREAS**, these payments will be noted on the bill list;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin to authorize the Township Administrator to permit the CFO to issue manual checks between scheduled meetings.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk

**TOWNSHIP OF FRANKLIN**

**R-31-2026**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12A**

**Whereas**, the Township of Franklin, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**Whereas**, the Township of Franklin has the need on a timely basis to purchase goods or services utilizing State contracts; and

**Whereas**, the Township of Franklin intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**Now, Therefore, Be It Resolved**, that the Township of Franklin authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors pursuant to all conditions of the individual State contracts; and

**Be It Further Resolved**, that the governing body of the Township of Franklin pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**Be It Further Resolved**, that the duration of the contracts between the Township of Franklin and the State Contract Vendors shall be from January 1, 2026 to December 31, 2026.

Adopted: January 1, 2026

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>J. Bruno</b>						
<b>T. Doyle</b>						
<b>M. Fiorella</b>						
<b>J. Keen</b>						
<b>M. Marsh</b>						

Attest:

Township of Franklin

\_\_\_\_\_  
Barbara Freijomil, Clerk

\_\_\_\_\_  
, Mayor

**CERTIFICATION**

I, Barbara Freijomil, Clerk of the Township of Franklin, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting held on January 1, 2026.

\_\_\_\_\_  
Barbara Freijomil, Clerk